



Legislation Text

File #: 20-0221, **Version:** 1

DATE: February 17, 2020

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Kristine Brock, Assistant City Administrator / CFO
Rocky Garzarek, Fire Chief
Brian Wilcox, Purchasing Manager

SUBJECT:

Sole-Source Purchase From Locution Systems, Inc. Of Golden, Colorado For Fire Station Alerting System Annual Maintenance And Support Services In The Total Amount Of \$28,419.75 For The Fire Department.

Purpose

The purpose of this procurement is to purchase fire station alerting system annual maintenance and support services for the Fire Department. The purpose of the fire station alerting system is to automatically alert only the station(s) that needs to respond to the emergency rather than all stations, while allowing the emergency dispatchers to continue gathering critical incident information and/or providing guidance to the caller.

Background

City Purchasing Policy allows for the following category of sole-source purchases valued at or greater than \$25,000 not to require individual authorization by the Board of Mayor and Aldermen (but which shall be reported to the Board):

- Repairs to, maintenance of, licenses for and/or maintenance agreements for products already in use by the City, so long as the product manufacturer representative has stated in writing that the vendor is the sole source available to the City, and so long as the vendor has stated in writing that the quoted pricing is the lowest municipal unit pricing available at that time and in the foreseeable future for the quantity indicated.

Locution Systems, Inc. is the manufacturer and sole supplier of the Locution PrimeAlert system, and has indicated in writing that the quoted pricing is the lowest municipal available at the time and in the foreseeable future for the component quantities indicated. In lieu of executing a contract, the City has issued a purchase order, number PO2724, to place the order for this purchase.

Financial Impact

The Fire Department budget for fiscal year 2020 allocates \$88,450 for computer services, including the purchase that is the subject of this memo, out of the General Fund.