



Legislation Text

File #: 19-1296, **Version:** 1

DATE: December 13, 2019

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Kristine Brock, Assistant City Administrator / CFO
Michelle Hatcher, Water Management Director
Brian Wilcox, Purchasing Manager

SUBJECT:

COF Contract No. 2019-0343 With Fortiline Waterworks Of Nashville, Tennessee In The Total Amount Of \$42,120 For 3,000 Lids For Water Meter Boxes For The Water Management Department (Purchasing Office Procurement Solicitation No. 2020-015).

Purpose

As previously reported, the purpose of this procurement is to purchase 3,000 lids for water meter boxes for the Water Management Department. This purchase is necessary due to the scheduled replacement of water meters which is part of the City's ongoing advanced metering infrastructure (AMI) project. The quantity of 3,000 lids is what the Water Management Department anticipates it would be able to install by June 30, 2020. Purchases of bulk quantities of additional lids needed thereafter would be priced by a separate competitive process.

Background

As previously reported, the City published on October 17, 2019 a Notice to Bidders in the *Williamson Herald* for lids for water meter boxes. In addition, bid documents were sent on or about the same date directly to thirteen (13) potential bidders known or thought to be interested in this solicitation. Bids from six (6) suppliers were publicly opened at the bid opening held on October 31, 2019. A tabulation of the bids received for this solicitation is attached.

At its meeting of December 10, 2019, the Board of Mayor and Aldermen approved the award to Fortiline Waterworks. However, the contract was inadvertently omitted from the attachments for that agenda item.

Financial Impact

As previously reported, the apparent lowest, most responsive and responsible bid, from Fortiline Waterworks of Nashville, Tennessee, is in the amount of \$14.04 per lid and \$42,120 for the specified quantity of 3,000 lids. This bid was identified because it is the lowest bid that meets or exceeds the City's intention as expressed and implied by the City's specifications as well as the instructions, terms and conditions pertaining to this procurement solicitation. The Water Management Department budget for fiscal year 2020 allocates \$1,007,000 out of the Water Fund and another \$1,007,000 out of the Wastewater Fund for the AMI project

(Project No. 2018-030) including this purchase.

Attachment

Pursuant to authority previously granted by the Board of Mayor and Aldermen, Contract No. 2019-0343 with Fortiline Waterworks has now been executed by the City Administrator and is attached.