



Legislation Text

File #: 19-1225, **Version:** 1

DATE: November 15, 2019

TO: Board of Mayor and Aldermen
Budget & Finance Committee

FROM: Eric Stuckey, City Administrator
Brian Wilcox, Purchasing Manager

SUBJECT:

Consideration Of Resolution 2019-122, A Resolution To Revise The Organizational Chart Within The Purchasing Department. (Finance 11/21/19, 4-0)

Purpose

The purpose of this memo is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning a minor reorganization to the Purchasing Office.

Background

Beginning in FY 2020, the Purchasing Office went through a series of personnel reclassifications and grade changes. With the addition of a fourth member of the department in the Procurement Officer IV position, the remaining positions of Procurement Officer III and Procurement Officer I were examined to see if their job descriptions and responsibilities were correct to maximize the efficiency and delivery of services to City departments. It has been determined that a Procurement Officer II and Procurement Officer I are the most efficient personnel grouping for the Purchasing office moving forward.

Financial Impact

There is no financial impact as a result of this organizational change.

Recommendation

Staff recommends approve Resolution 2019-122.