



Legislation Text

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DATE: October 11, 2019

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Kristine Brock, Assistant City Administrator / CFO
Kevin Townsel, Human Resources Director
Brian Wilcox, Purchasing Manager

SUBJECT:

*Consideration Of Resolution No. 2019-97, A Resolution Authorizing The Use Of The Competitive Sealed Proposal Procurement Method For Choosing Suppliers And Service Providers For (1) Police Promotional Process Assessment Services (Purchasing Office Procurement Solicitation No. 2020-011), (2) Liability, Property And Workers' Compensation Insurance Products And Services (Solicitation No. 2020-013), And (3) Near-Site Clinic Healthcare Services (Solicitation No. 2020-016), All For The Human Resources Department.

Purpose

The purpose of this resolution is to authorize the use of the competitive sealed proposal procurement method for choosing suppliers and service providers for: (1) police promotional process assessment services, (2) liability, property and workers' compensation insurance products and services, and (3) near-site clinic healthcare services, all for the Human Resources Department for varying terms of award.

Background

Tennessee law and City ordinance both require the Board of Mayor and Aldermen to authorize use of the competitive sealed proposal procurement method for choosing suppliers and service providers whenever the Board determines that the uses of competitive sealed bidding is either not practicable or not advantageous for the City.

For each of the planned procurements listed above, competitive sealed bidding is either not practicable or not advantageous to the City because qualifications, experience, and competence are more important than price in making the purchases, and because there is more than one solution to these purchasing issues and the competitive sealed proposal procurement method will assist in choosing the best solutions and suppliers and/or service providers.

Financial Impact

The financial impact of the procurement remains to be determined.

Options

Other procurement methods, including a solicitation for bids and a request for qualifications, would not be best suited for this procurement.

Recommendation

Staff recommends that the Board of Mayor and Aldermen approve Resolution No. 2019-97, a resolution authorizing the use of the competitive sealed proposal procurement method for choosing suppliers and service providers for (1) police promotional process assessment services, (2) liability, property and workers' compensation insurance products and services, and (3) near-site clinic healthcare services, all for the Human Resources Department.