



## Legislation Text

---

**File #:** 19-0870, **Version:** 1

---

**DATE:** August 26, 2019

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Special Events Advisory Team

**SUBJECT:**

Consideration of Event Permit for Franklin High School Homecoming Parade in Downtown Franklin on October 24, 2019. (WS 9/10/19)

**Purpose**

The purpose of this memorandum is to outline recommendations for the Franklin High School Homecoming Parade.

**Background**

Franklin High School has requested street closures for their annual Homecoming Parade. Their original requested date conflicted with the set-up for Pumpkinfest. The parade has now been set for Thursday, October 24<sup>th</sup>. As in the past, the parade will stage along West Main Street from Five Points to (approximately) 11<sup>th</sup> Avenue. The parade begins at 10:30 a.m. The route will conclude at Bicentennial Park via Third Ave North. Estimated attendance is 1,600 - 1,700.

**Recommendation**

Staff recommends approval with the following conditions:

- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- ***Risk Management:***
  - Certificate of insurance naming the City as additional insured
- ***Police Department:***
  - Applicant will hire recommended number of Franklin Police Officers to open/close streets and to provide security and traffic control.