



## Legislation Text

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**File #:** 19-0869, **Version:** 1

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**DATE:** August 26, 2019

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Special Events Advisory Team

**SUBJECT:**

Consideration of Event Permit for Prayer Breakfast at the Park at Eastern Flank Battlefield Park sponsored by Unite Williamson on October 19, 2019. (WS 9/10/19)

**Purpose**

The purpose of this memorandum is to outline recommendations for a Prayer Breakfast at The Park at Harlinsdale Farm.

**Background**

Unite Williamson is requesting the use of Harlinsdale Farm for a Prayer Breakfast on October 19, 2019. This interfaith event will feature music and speakers. They anticipate 600 attendees.

**Recommendation**

Staff recommends approval with the following conditions:

- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.

***Risk Management:***

- Applicant will provide certificate of insurance naming the City as additional insured.

***Building & Neighborhood Services Department:***

- Applicant will contact the Department to determine if Special Event Electrical Permit is needed.

***Police Department:***

- Applicant will hire extra-duty Franklin Police Officers to handle traffic control.

***Sanitation & Environmental Services:***

- Applicant will work with department to develop a clean-up plan.

***Parks Department:***

- All coordinating regarding the event, including fees and pre-event site meetings, will be done with the

Programming Division at the Parks Department.

***Fire Department/EMS***

- Applicant will contact department regarding tent requirements and to schedule inspection for tents.