



## Legislation Text

---

**File #:** 19-0033, **Version:** 1

---

**DATE:** May 11, 2019

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Kristine Tallent, Assistant City Administrator / CFO  
Shauna Billingsley, City Attorney  
Brian Wilcox, Purchasing Manager

**SUBJECT:**

Execution of procurement agreements with a list of service providers for legal counsel and professional services pertaining to real estate closings for the City's voluntary purchase and sale of real estate or its acquisition by eminent domain for City public works projects and other public purposes for a term of award (Purchasing Office Procurement Solicitation No. 2018-004; City Contract Nos. 2017-0368 (Amy Cross Nance Attorney at Law), 2017-0369 (Puryear, Newman & Morton, PLLC), 2017-0370 (Rochford Law & Real Estate Title, PLLC) and 2018-0161 (Thomas N. Jones and Associates))

**Purpose**

The purpose of this procurement is to purchase, on an as-needed basis, legal counsel and professional services pertaining to real estate closings for the City's voluntary purchase and sale of real estate or its acquisition by eminent domain for City public works projects and other public purposes, for a term of award of three (3) years with two (2) options to extend, each for up to one (1) year, for a maximum possible term of award of five (5) years total.

**Background**

Pursuant to Purchasing Office Procurement Solicitation No. 2018-004 and a December 23, 2017 staff recommendation, the Board of Mayor and Aldermen voted on January 23, 2018 to accept and declare responsive and responsible the four (4) submittals received in response to the City's solicitation for real estate closing services. In addition, one more qualified service provider has since been added to the rotation. Of the five (5) service providers that submitted responses, four (4) decided to execute a procurement agreement with the City.

**Financial Impact**

As reported previously, fees for real estate closing services rendered, at the rates quoted within the service provider's submittal, will be allocated to the projects to which the services pertain.

**Attachment**

City Contract Nos. 2017-0368, 2017-0369, 2017-0370 and 2018-0161 for real estate closing services, as now

executed in full, are attached.