



## Legislation Text

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**File #:** 19-0333, **Version:** 1

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**DATE:** March 14, 2019

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Paul P. Holzen, City Engineer/Director of Engineering  
Jonathan Marston, Assistant Director of Engineering

**SUBJECT:**

Consideration of On-Call Engineering and/or Surveying Contracts with Alfred Benesch & Company (COF Contract No. 2019-0083), Civil & Environmental Consultants, Inc (COF Contract No. 2019-0084), Stantec Consulting Services Inc. (COF Contract No. 2019-0085) and Civil Infrastructure Associates, LLC (COF Contract No. 2019-0086) (CIC 3/28/2019 4-0)

**Purpose**

The purpose of this memorandum is to provide information to the Board of Mayor and Aldermen (BOMA) for the consideration of Professional Services Agreement (COF Contract Nos. 2019-0083, 2019-0084, 2019-0085 and 2019-0086) for On-Call Engineering and/or Survey Services.

**Background**

Every 5 years, the City typically completes a qualifications-based process to select consultant firms to assist with on-call engineering and surveying. On occasion, the need arises to survey property, to provide environmental, or to help with engineering for various projects throughout the City. The purpose of these contracts is to have several on-call consultants to assist as needed. These agreements shall expire 5 years from the date approved by the BOMA and will replace the current on-call contracts.

**Financial Impact**

No financial impact. Funding is approved as part of the annual budget and individual work orders shall be issued by the City Engineer as approved and directed by the City Administrator.

**Recommendation**

Staff recommends approval of COF Contract Nos. 2019-0083, 2019-0084, 2019-0085 and 2019-0086.