



## Legislation Text

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**File #:** 19-0385, **Version:** 1

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**DATE:** April 9, 2019

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Special Events Advisory Team

**SUBJECT:**

Consideration of Event Permit for Bluegrass Along the Harpeth sponsored by the Williamson County Cultural Arts Commission on July 26-27, 2019 in Downtown Franklin. (04/23/19 WS)

**Purpose**

The purpose of this memorandum is to outline recommendations for approval of the Bluegrass Along the Harpeth Event application.

**Background**

Bluegrass Along the Harpeth is an annual event held in Downtown Franklin. This year's event is scheduled for July 26<sup>th</sup> - 27<sup>th</sup>. Applicant is expecting 2,500 attendees. The request includes the closure on **Friday** of Main Street from 2<sup>nd</sup> Avenue to 4<sup>th</sup> Avenue beginning at 5:30 p.m. and the closure of all four quadrants of the Square at 5 a.m.

**Recommendation**

Staff recommends the following conditions if the event is approved:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Applicant will provide notice of the closure of the quadrants of the Square on Friday to 231 Public Square, F&M Bank, Fifth Third Bank, and Mellow Mushroom.
- Applicant will consider Bicentennial Park as the location for the event in 2020 or consider starting the event later on Friday or on Saturday.
- ***Risk Management:***
  - Applicant will provide certificate of insurance naming the City as additional insured.
- ***Streets Department:***
  - Department will utilize electronic message boards to alert motorists of closure and will also post detour signs to direct motorists to alternate routes.
  - Department will set-up closure and provide barricades.

- Department will close requested quadrants of the Square at 5 a.m. on Friday.
- **Police Department:**
  - Applicant will hire required number of extra-duty Franklin Police Officers each day
  - Applicant has requested amplification on stages located on the Square. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.
- **Building & Neighborhood Services Department:**
  - Electrical permit will be required
- **Sanitation and Environmental Services Department:**
  - The Sanitation and Environmental Services department will provide (20) rollout containers at no charge. There will be charge of \$150.00 to service the containers on Saturday morning.
- **Water Department:**
  - Applicant requests water tap on hydrant at Third Avenue South and the Square.
- **Fire Department/EMS:**
  - A 20-foot fire lane must be maintained down East Main and 2nd Avenue South. Craft booths can be arranged on either side of the street to leave a 20-foot path down the middle of the street, or booths can be arranged on one side of the street to allow a 20-foot path down the other side of the street. Chairs may be set-up in the square.
  - Tents cannot be placed in front of fire hydrants