



Legislation Text

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DATE: January 3, 2019

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Kristine Tallent, Assistant City Administrator / CFO
Michelle Hatcher, Director of Water Management
Juan Davis, Water Reclamation Superintendent
Brian Wilcox, Purchasing Manager

SUBJECT:

Amendment No. 1 to City Contract No. 2017-0292, a Procurement Agreement with Waypoint Analytical, Inc. of Memphis, Tennessee for a term of award for certain biological wastewater treatment laboratory services for the Water Reclamation Division of the Water Management Department (Purchasing Office Procurement Solicitation No. 2018-002)

Purpose

The purpose of this amendment to City Contract No. 2017-0292, a Procurement Agreement with Waypoint Analytical, Inc. of Memphis, Tennessee for a term of award for aquatic toxicity (biomonitoring) biological wastewater treatment laboratory services for the Water Reclamation Division of the Water Management Department, is to revise the effective date of the agreement from the date of award to January 1, 2019.

Background

As previously reported, the City bid out each of the following wastewater treatment laboratory contract services for the specified term of award: (A) industrial pretreatment sampling and testing, Water Reclamation Facility influent and effluent testing, and testing of river samples (Purchasing Office Solicitation No. 2018-001); and (B) aquatic toxicity (bio-monitoring) testing (2018-002); each being bid independently. Bids from four (4) vendors were publicly opened at the bid opening held on October 24, 2017.

The Board of Mayor and Aldermen voted on November 28, 2017 to accept, contingent upon Law Department and City Administrator approval of City Contract No. 2017-0292, the apparent lowest best bid, from Waypoint Analytical, Inc. of Memphis, Tennessee in the total estimated amount of \$6,640 per year for a three-year term of award (plus two (2) options to extend for up to one year each, for a possible total of five (5) years) for aquatic toxicity (biomonitoring) testing wastewater treatment laboratory services for the Water Reclamation Division of the Water Management Department, and award this procurement to this bidder. Execution of Contract No. 2017-0292 with Waypoint Analytical, Inc. was reported to the Board on April 10, 2018. However, due to an unforeseen delay implementing the agreement, services were not rendered pursuant to the agreement during calendar year 2018.

Financial Impact

As previously reported, the 2017 pricing offered by Waypoint Analytical, Inc. is \$2,240 per year (about 51%) more than the pricing offered the last time the City bid out these services, in 2015, by the 2015 low bidder (\$4,400 per year).

Attachment

Amendment No. 1 to City Contract No. 2017-0292, a Procurement Agreement with Waypoint Analytical, Inc. of Memphis, Tennessee for a term of award for certain biological wastewater treatment laboratory services for the Water Reclamation Division of the Water Management Department, has now been executed in full and is attached.