



Legislation Text

File #: 18-0780, **Version:** 1

DATE: July 26, 2018

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Kevin Townsel, Human Resources Director

SUBJECT: *The Stanard & Associates, Inc. contract for Police Department Promotional Testing (Contract No. 2018-0166).

Purpose

The purpose of this memorandum is to inform the Franklin Board of Mayor and Aldermen (BOMA) of a contract with Stanard & Associates, Inc., for the administration and consultation services for the Police Department promotional testing process.

Background

Stanard & Associates, Inc., is a human resource consulting firm specializing in employee surveys and testing and assessment systems. They provide a qualified consultant to help create, customize and administer assessment center processes for the positions of Lieutenant, Sergeant, Detective and Master Patrol Officer.

Financial Impact

This agreement will be for the following assessment centers: Lieutenant, Sergeant, Detective, and Master Patrol Officer. The fee for all steps of the of the oral interview processes and assessment center exercises is \$22,750, plus a \$20 scoring fee, per candidate. The cost for the administration of the processes are \$1,500 per day, plus travel-related expenses, per the City's travel policy. The number of days will be determined by the number of eligible candidates.

Recommendation

The City has successfully utilized Stanard & Associates, Inc., services for several previous promotional processes. It is staff's recommendation to proceed with engaging Stanard & Associates, Inc., to facilitate the promotional processes for the police department.