



Legislation Text

File #: 18-0591, **Version:** 1

DATE: June 18, 2018

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Special Events Advisory Team

SUBJECT:

Consideration of Event Permit for Franklin Classic 5K/10K benefitting Mercy Community Healthcare in Downtown on September 3, 2018 (7/10/18 WS)

Purpose

The purpose of this memorandum is to outline recommendations for approval of the Franklin Classic event benefitting Mercy Community Healthcare.

Background

The Franklin Classic is an annual event held in Franklin that benefits the Mercy Community Healthcare. The event includes a 5K Run/Walk and a 10K Run. All runs & walks begin and end in Downtown Franklin. The organizer anticipates 3,000 participants.

Recommendation

Staff recommends approval of the event application with the following recommendations:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods. Applicant will also post signs in affected neighborhoods at least 7 days before event.
- ***Risk Management:***
 - Applicant will provide certificate of insurance naming the City as additional insured.
- ***Police Department:***
 - Applicant will hire recommended number of extra-duty Franklin Police Officers to provide street closures and traffic control during the event.
 - Applicant will provide volunteers to assist with event.
 - Applicant has requested amplification on stages located on the Square. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be

permitted during this event.

- ***Building & Neighborhood Services Department:***

- Electrical permit may be required.

- ***Sanitation and Environmental Services Department:***

- Department will provide extra roll-outs and recycling bins/bags for the applicant to use.
- Applicant shall return all roll-outs (full or empty) and all recycling bags and frames to the alley behind Mellow Mushroom.