



Legislation Text

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DATE: April 2, 2018

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Kevin Townsel, Human Resources Director
Sara E. Sylvis, Risk/Benefits Manager

SUBJECT:
Rental Agreement for The Factory at Franklin COF Contract No. 2017-0216.

Purpose

The purpose of this memorandum is to inform the Franklin Board of Mayor and Aldermen (BOMA) the rental agreement with the Factory at Franklin to host the City's annual Health and Safety Fair.

Background

This will be the second year we have had our annual Health and Safety Fair at the Factory at Franklin. Having the event at the Factory allows us flexibility on the number of vendors we can invite and it allows many employees to go through the event at any given time. This location is near City Hall and outlying departments which is convenient for employees to attend. There is a large enough parking area that will hold all the vendors and our employees.

Financial Impact

The total rental agreement amount was for two thousand four-hundred dollars and no/dollars (\$2,400.00).

Recommendation

The rental agreement with The Factory at Franklin was enter into by the City Administrator per authority granted by BOMA.