



Legislation Text

File #: 18-0278, **Version:** 1

DATE: March 30, 2018

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Special Events Advisory Team

SUBJECT:

Consideration of Event Permit for Mellow Mushroom Live on the Square Concert Series May - September 2018 in Downtown Franklin. (04/10/18 WS)

Purpose

The purpose of this memorandum is to outline recommendations for a concert series sponsored by Mellow Mushroom.

Background

Mellow Mushroom is requesting to hold a monthly concert series on the Square utilizing the parking quadrant in front of their building. The concerts are held on the second Saturday of each month from May to September and features live music from 6 p.m. until 10 p.m. They typically have 200 - 400 people attend the events, which are free to the public.

Recommendation

Staff recommends approval with the following conditions:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.

Risk Management:

- Applicant will provide certificate of insurance with alcohol liability coverage naming the City as additional insured.

Police Department:

- Applicant will hire recommended number of extra-duty Franklin Police Officers for each of the concerts.
- Main Street will be closed, northbound, between Fourth Ave and the Square.
- Applicant has requested amplification for the band. Pursuant to Franklin Municipal Code Section 11-403(3), this is the only location at which amplified sound will be permitted during this event.

Sanitation and Environmental Services Department:

- Department will provide 10 rollout containers at a charge of \$5 per container. Applicant will leave containers in the alley behind Mellow Mushroom.
- Applicant will provide volunteers to pick-up any trash associated with the event.

Building & Neighborhood Services Department:

- Special Event BNS permit may be required

Revenue Management:

- If applicant wishes to sell, serve, or allow beer/alcohol outside of their current beer permit, they must obtain a special event beer permit from the City's Beer Board.

Streets Department:

- Department will close quadrant at 5 a.m. on the day of the concerts.