



Legislation Text

File #: 18-0093, **Version:** 1

DATE: February 14, 2018

TO: Franklin Municipal Planning Commission

FROM: Amy Diaz-Barriga, Current Planning Supervisor
Emily Hunter, Director of Planning and Sustainability

Subject

Consideration of Resolution 2018-05, To Be Entitled: "A Resolution Approving An Amendment To The Franklin Municipal Planning Commission Bylaws."

Background/Staff Comments

This amendment to the Franklin Municipal Planning Commission (FMPC) Bylaws makes several updates and changes. First, it adds the Assistant Planning Director to the list of staff members who can sign final subdivision plats in the absence of the Planning Director. Second, it changes the schedule of the FMPC meetings from a 12-month schedule to an 11-month schedule. It keeps the sequencing and frequency of deadlines the same for each review cycle, but moves the typical November meeting to the second Thursday in December, and removes the review cycle for the typical December meeting. It keeps all other meeting times the same, on the fourth Thursday of the month.

This amendment also clarifies that each motion or action of the Planning Commission will reference specific findings of fact, to ensure compliance with TCA requirements. The Bylaws are also changed to allow electronic media presentations by the applicant (powerpoints), so long as they are provided and reviewed by the Planning Department at least 24 hours before the FMPC meeting. Lastly, this amendment changes the deadline for the Joint Conceptual Workshop (JCW). Applications for the JCW will now be required as part of the initial submittal application, and projects will be placed on a JCW agenda between their initial and resubmittal deadlines.

The goal of the changes above are to create a more efficient process, and to continue compliance with TCA requirements.

Recommendation

Approval.