



## Legislation Text

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**DATE:** February 2, 2018

**TO:** Board of Mayor and Aldermen  
Budget & Finance Committee

**FROM:** Eric Stuckey, City Administrator  
Kristine Tallent, Assistant City Administrator for Finance & Administration  
Lawrence Sullivan, Assistant City Recorder - Revenue Management & City Court Clerk

**SUBJECT:**

Consideration of Resolution 2018-11, A Resolution To Revise The Organizational Chart Within Revenue Management And City Court (02/08/18 Finance 3-0)

**Purpose**

The purpose of this memo is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning minor reorganizations within the Revenue Management Department and City Court.

**Background**

During the course of the year, it is common for departments to request changes in the organizational structure of their operations to take advantage of opportunities resulting from personnel changes. The Revenue Management Department would like to create two (2) additional Full-Time Billing/Collections Technicians (Grade C) through the elimination of one (1) full-time Financial Technician (recently retired, Grade D) and one (1) part-time Billing/Collections Technician position (Grade C). This will create greater flexibility within the Customer Service operations for the department.

In addition, a minor change of the organizational chart is requested within the City Court so that the chart and the staffing table tie out.

**Financial Impact**

There is no financial impact incurred through this change. There are sufficient resources within the FY 2018 budget for two lower Grade C full-time positions by eliminating the one full-time Grade D and one Grade C part-time positions.

**Recommendation**

Staff recommends approval of the Resolution and forwarding to the full Board of Mayor and Alderman.

