



## Legislation Text

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**File #:** 17-0772, **Version:** 1

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**DATE:** August 30, 2017

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Special Events Advisory Team

**SUBJECT:**

Consideration of Event Permit for the Turkey Trot 5K Sponsored by Graceworks Ministries on November 23, 2017 in Cool Springs (09/12/17 WS)

**Purpose**

The purpose of this memorandum is to outline recommendations for the Turkey Trot 5K sponsored by Graceworks Ministries.

**Background**

Graceworks Ministries has submitted an application for their annual Turkey Trot 5K on November 23<sup>rd</sup> (Thanksgiving Day). The event begins and ends at D1 Sports. Estimated total attendance is 4,500. The route includes the Galleria Blvd, Mallory Lane, and Bakers Bridge. Street closure is from 8 a.m. until 9:45 a.m.

**Recommendation**

Staff recommends approval of the event application with the following recommendations:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Applicant will coordinate with management of Cool Springs Galleria.
- ***Risk Management:***
  - Applicant will provide a certificate of insurance naming the City as additional insured.
- ***Police Department:***
  - Applicant will hire recommended number of Franklin Police Officers to secure the route.
  - Applicant will work with Department on other logistics.
- ***Sanitation and Environmental Services Department:***
  - Applicant will provide volunteers to clean up during and after event.