



Legislation Text

File #: 16-0914, **Version:** 1

DATE: October 16, 2016

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Paul Holzen, Director of Engineering
Jonathan Marston, Assistant Director of Engineering

SUBJECT:

Consideration of Professional Services Agreement (COF 2016-0319) with Civil & Environmental Consultants, Inc. for On-Call Survey Services. (Deferred from 10-27-16 Capital Investment Committee; 11/08/16 WS)

Purpose

The purpose of this memo is to provide information to the Board of Mayor and Aldermen (BOMA) for the consideration of Professional Services Agreement (COF 2016-0319) with Civil & Environmental Consultants, Inc. for On-Call Survey Services.

Background

Funding for smaller projects is typically done as part of the City annual budget. On occasion the need arises to survey property for various projects throughout the City. The purpose of this contract is to have an on-call contract with CEC to assist with smaller survey services as the approved by the City Administrator. This agreement shall expire 3 years from the date approved by the Board of Mayor and Aldermen.

Financial Impact

No financial impact. Funding is approved as part of the annual budget and individual work orders shall be issued by the City Engineer as approved by the City Administrator.

Recommendation

Staff recommends approval of COF 2016-0319 with Civil & environmental Consultants, Inc.