



Legislation Text

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DATE: October 6, 2016

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Special Events Advisory Team

SUBJECT:

Consideration of Event Permit for the Turkey Trot 5K Sponsored by Graceworks Ministries on November 24, 2016 in Cool Springs (10/25/16 WS)

Purpose

The purpose of this memorandum is to outline recommendations for the Turkey Trot 5K sponsored by Graceworks Ministries.

Background

Graceworks Ministries has submitted an application for their annual Turkey Trot 5K on November 24th (Thanksgiving Day). The event begins and ends at D1 Sports. Estimated attendance is 3,000 participants and 3,000 attendees. The route includes the Galleria Blvd, Mallory Lane, and Bakers Bridge. Street closure is from 8 a.m. until 9:45 a.m.

Recommendation

Staff recommends approval of the event application with the following recommendations:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Applicant will coordinate with management of Cool Springs Galleria.
- ***Risk Management:***
 - Applicant will provide a certificate of insurance naming the City as additional insured.
- ***Police Department:***
 - Applicant will hire recommended number of Franklin Police Officers to secure the route.
 - Applicant will work with Department on other logistics.
- ***Sanitation and Environmental Services Department:***

- Applicant will provide volunteers to clean up during and after event.