



Legislation Text

File #: 16-0770, **Version:** 1

DATE: September 27, 2016

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Russell Truell, Assistant City Administrator / CFO
Shauna Billingsley, City Attorney
Brian Wilcox, Purchasing Manager

SUBJECT:

Acknowledge Report Of Execution For The City Of An Order Form With Thomson Reuters For Westlaw Online Legal Research Subscription (Contract No. 2016-0225)

Purpose

The purpose of this procurement is to purchase Westlaw online legal research subscription for use by the City's Law Department.

Background

The Law Department has been utilizing the Westlaw online legal research subscription under a previous arrangement. Following review and consideration of options available, the Law Department has recommended the continued usage of the Westlaw online legal research subscription under this new arrangement.

Financial Impact

Pricing under this new arrangement is offered by the service provider for three years. However, the Law Department intends to utilize the subscription for two years only and then to enter into another arrangement. Pricing established by this new arrangement is \$826.60 per month (\$9,919.20 per year) during the first year and \$843.13 per month (\$10,117.58 per year) during the second year. The Law Department budget for fiscal year 2017 allocates \$13,250 out of the General Fund for the purchase of publications including electronic subscriptions.

Recommendation

Pursuant to authority previously granted by the Board of Mayor and Aldermen, Contract No. 2016-0225 has been executed by the City Administrator and is attached. Staff recommends that the Board of Mayor and Aldermen acknowledge receipt of this report of execution for the City of Contract No. 2016-0225, an order form with Thomson Reuters for Westlaw online legal research subscription.