



Legislation Text

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DATE: August 10, 2016

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Special Events Advisory Team

SUBJECT:

Consideration of Event Permit for Centennial High School Homecoming Parade in Cool Springs on September 22, 2016 (08/23/16 Work Session)

Purpose

The purpose of this memorandum is to outline recommendations for the Centennial High School Homecoming Parade.

Background

Centennial High School has requested street closures for their annual Homecoming Parade scheduled for Thursday, September 22, 2016. The street closure begins at approximately 1:50 p.m. Estimated attendance is 2,400.

Recommendation

Staff recommends approval of the event application with the following recommendations:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- ***Risk Management:***
 - Applicant will provide certificate of insurance naming the City as additional insured.
- ***Police Department:***
 - Applicant will hire recommended number of Franklin Police Officers to open/close streets and to provide security and traffic control.