



## Legislation Text

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**File #:** 16-0677, **Version:** 1

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**DATE:** August 10, 2016

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Special Events Advisory Team

**SUBJECT:**

Consideration of Event Permit for Franklin High School Homecoming Parade in Downtown Franklin on September 30, 2016 (08/23/16 Work Session)

**Purpose**

The purpose of this memorandum is to outline recommendations for the Franklin High School Homecoming Parade.

**Background**

Franklin High School has requested street closures for their annual Homecoming Parade scheduled Thursday, September 30<sup>th</sup>. The parade will stage along West Main Street from Five Points to (approximately) 11<sup>th</sup> Avenue. The parade begins at 10:30 a.m. The route concludes at 2<sup>nd</sup> Avenue and Church Street in the Church Street Parking lot. Estimated attendance is 1,600 - 1,700.

**Recommendation**

Staff recommends approval with the following conditions:

- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- ***Risk Management:***
  - Certificate of insurance naming the City as additional insured
- ***Police Department:***
  - Applicant will hire recommended number of Franklin Police Officers to open/close streets and to provide security and traffic control.