



## Legislation Text

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**File #:** 16-0615, **Version:** 1

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**DATE:** July 27, 2016

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Special Events Advisory Team

**SUBJECT:**

Consideration of Event Permit for Franklin Classic 5K/10K benefitting Mercy Community Healthcare in Downtown on September 5, 2016 (08/09/16 WS)

**Purpose**

The purpose of this memorandum is to outline recommendations for approval of the Franklin Classic event benefitting Mercy Community Healthcare.

**Background**

The Franklin Classic is an annual event held in Franklin that benefits the Mercy Community Healthcare. The event includes a 5K Run/Walk and a 10K Run. All runs & walks begin and end in Downtown Franklin. The organizer anticipates 3,000 participants.

**Recommendation**

Staff recommends approval of the event application with the following recommendations:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- ***Risk Management:***
  - Applicant will provide certificate of insurance naming the City as additional insured.
- ***Police Department:***
  - Applicant will hire recommended number of extra-duty Franklin Police Officers to provide street closures and traffic control during the event.
  - Applicant will provide volunteers to assist with event.
  - Applicant has requested amplification on stages located on the Square. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.

- ***Building & Neighborhood Services Department:***
  - Electrical permit may be required.
  
- ***Sanitation and Environmental Services Department:***
  - Department will provide extra roll-outs and recycling bins/bags for the applicant to use.
  - Applicant shall return all roll-outs (full or empty) and all recycling bags and frames to the alley behind Mellow Mushroom.