



## Legislation Text

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**File #:** 16-0034, **Version:** 1

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**DATE:** December 30, 2015

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Special Events Advisory Team

**SUBJECT:**

Consideration of Event Permit for Eat the Street sponsored by the 21st Judicial District Drug Court on May 6, 2016 at Bicentennial Park. (01/12/16 WS)

**Purpose**

The purpose of this memo is to outline recommendations for the Eat the Street event benefitting the 21<sup>st</sup> Drug Court.

**Background**

The 21<sup>st</sup> Drug Court is an organization dedicated to breaking the cycle of addiction through intervention, treatment, and rehabilitation for eligible adult offenders within the 21<sup>st</sup> Judicial District. They have submitted an event permit application for Friday, May 6, 2016 for their fifth annual "Eat the Street." In 2015, it was the first held on the new Third Avenue North extension (Bicentennial Park). Eat the Street features over 40 food trucks/carts, live music, and a children's play area. Estimated attendance is 10,000.

**Recommendation**

Staff recommends approval with the following conditions:

- Applicant will provide detailed map/layout to City detailing location of trucks, etc. prior to event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Portable lights are needed for the event

**Risk Management:**

- Applicant will provide certificate of insurance naming the City as additional insured.

**Police Department:**

- Applicant will hire the recommended extra-duty Franklin Police Officers to provide security and

traffic control.

- Applicant will work with Police Department, along with Streets and Traffic Operations, to determine plan for street closures and parking.

**Streets Department:**

- Department will block parking on the morning of May 6th.
- Applicant will work with Department to determine timing and
- Applicant or designee will stay present at event until all vendors are gone.
- Department will provide clean-up crew for after the event.

**Building & Neighborhood Services Department:**

- Electrical permit may be required.

**Sanitation and Environmental Services Department:**

- The organizations will provide volunteers to do clean-up during the event.
- Department will provide extra roll-outs and recycling bins/bags for the applicant to use.