



## Legislation Details (With Text)

**File #:** 19-0496      **Version:** 1      **Name:** resolution adopting a revised Purchasing Policy  
**Type:** Resolution      **Status:** Passed  
**File created:** 5/4/2019      **In control:** Board of Mayor & Aldermen  
**On agenda:** 6/25/2019      **Final action:** 6/25/2019  
**Title:** Consideration Of Resolution No. 2019-49, A Resolution Adopting A Revised Purchasing Policy For City Of Franklin Procurements Not Pertaining To New Construction (06/13/19 Budget & Finance 4-0)  
**Sponsors:** Kristine Brock, Brian Wilcox  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Res. No. 2019-49 for Purchasing Policy with Exhibit.Law Approved, 2. Exhibit A to Res. No. 2019-49 for Purchasing Policy 2019.05.03.1340 redlined

Date	Ver.	Action By	Action	Result
6/25/2019	1	Board of Mayor & Aldermen	approved	Pass
6/13/2019	1	Budget & Finance Committee	referred	Pass

**DATE:** May 24, 2019

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Kristine Brock, Assistant City Administrator / CFO  
Brian Wilcox, Purchasing Manager

### **SUBJECT:**

Consideration Of Resolution No. 2019-49, A Resolution Adopting A Revised Purchasing Policy For City Of Franklin Procurements Not Pertaining To New Construction (06/13/19 Budget & Finance 4-0)

### **Purpose**

The purpose of this memorandum is to present Resolution No. 2019-49, a resolution that would adopt a revised Purchasing Policy for City of Franklin procurements not pertaining to new construction.

### **Background**

Staff recommends that the Purchasing Policy for City of Franklin procurements not pertaining to new construction be revised in the following ways:

1. to clarify that the purchasing policy and City procedures regarding disposal of the City's surplus personal property apply to disposal of such property even if it was donated to the City;
2. to clarify that the City does not require employees to make purchases related to travel exempt from sales tax;
3. to allow for multiple-contract awards, so long as such awards are made pursuant to purchasing policy provisions regarding competitive purchasing;
4. to clarify City policy regarding donations of products and services, either in full or priced below market,

so long as pursuant to City procedures;

5. to clarify that trade-ins are not subject to the Franklin Municipal Code provision pertaining to the disposal of surplus personal property of the City; and
6. to otherwise update the City's policy.

Resolution No. 2019-49 as proposed, including the revised policy as proposed, is attached. Also attached is a red-lined version of the revised policy as proposed. This red-lined version has marked all recommended changes to the text of the policy.

#### **Financial Impact**

Staff is not aware of any financial impact of these proposed policy changes.

#### **Options**

As an option to the proposed revisions, the Board of Mayor and Aldermen could choose to direct staff to make alterations to and then re-present proposed revisions.

#### **Recommendation**

Staff recommends the Board of Mayor and Aldermen approve Resolution No. 2019-49, a resolution adopting a revised Purchasing Policy for City of Franklin procurements not pertaining to new construction.