

## Legislation Details (With Text)

**File #:** 19-0032      **Version:** 1      **Name:** procurement agreements for title search services

**Type:** Item Approved on Behalf of the Board      **Status:** Passed

**File created:** 1/7/2019      **In control:** Board of Mayor & Aldermen

**On agenda:** 5/28/2019      **Final action:**

**Title:** Execution of procurement agreements with a list of service providers for professional services pertaining to title searches and reports for the City's voluntary purchase of real estate or its acquisition by eminent domain for City public works projects and other public purposes for a term of award (Purchasing Office Procurement Solicitation No. 2018-003; City Contract Nos. 2017-0362 (Dougall Law Offices, PLLC), 2017-0363 (Thomas N. Jones and Associates), 2017-0364 (Amy Cross Nance Attorney at Law) and 2017-0365 (Puryear, Newman & Morton, PLLC))

**Sponsors:** Shauna Billingsley

**Indexes:**

**Code sections:**

**Attachments:** 1. 2017-0362 Procurement Agreement, signed for both parties, with attachments, 2. 2017-0363 Procurement Agreement, signed for both parties, with attachments, 3. 2017-0364 Procurement Agreement, signed for both parties, with attachments, 4. 2017-0365 Procurement Agreement, signed for both parties, with attachments

Date	Ver.	Action By	Action	Result
5/28/2019	1	Board of Mayor & Aldermen	acknowledged	

**DATE:** May 11, 2019

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Kristine Tallent, Assistant City Administrator / CFO  
Shauna Billingsley, City Attorney  
Brian Wilcox, Purchasing Manager

**SUBJECT:**

Execution of procurement agreements with a list of service providers for professional services pertaining to title searches and reports for the City's voluntary purchase of real estate or its acquisition by eminent domain for City public works projects and other public purposes for a term of award (Purchasing Office Procurement Solicitation No. 2018-003; City Contract Nos. 2017-0362 (Dougall Law Offices, PLLC), 2017-0363 (Thomas N. Jones and Associates), 2017-0364 (Amy Cross Nance Attorney at Law) and 2017-0365 (Puryear, Newman & Morton, PLLC))

**Purpose**

The purpose of this procurement is to purchase, on an as-needed basis, professional services pertaining to title searches and reports for the City's voluntary purchase of real estate or its acquisition by eminent domain for City public works projects and other public purposes, for a term of award of three (3) years with two (2) options to extend, each for up to one (1) year, for a maximum possible term of award of five (5) years total.

**Background**

Pursuant to Purchasing Office Procurement Solicitation No. 2018-003 and a December 23, 2017 staff recommendation, the Board of Mayor and Aldermen voted on January 23, 2018 to accept and declare responsive and responsible the five (5) submittals received in response to the City's solicitation for title search services. Of the five (5) service providers that submitted responses, four (4) decided to execute a procurement agreement with the City.

**Financial Impact**

As reported previously, fees for title search services rendered, at the fixed per-transaction rate established by the City of \$450 per search and report or opinion, will be allocated to the projects to which the services pertain.

**Attachment**

City Contract Nos. 2017-0362, 2017-0363, 2017-0364 and 2017-0365 for title search services, as now executed in full, are attached.