



Legislation Details (With Text)

File #: 19-0448 **Version:** 1 **Name:** Preview of Payroll Policy
Type: Report **Status:** Passed
File created: 4/20/2019 **In control:** Budget & Finance Committee
On agenda: 5/9/2019 **Final action:**
Title: Preview of Payroll Policy
Sponsors: Eric Stuckey, Kristine Brock, Mike Lowe
Indexes:
Code sections:
Attachments: 1. Payroll Policy Preview.pdf

Date	Ver.	Action By	Action	Result
5/9/2019	1	Budget & Finance Committee	acknowledged	

DATE: May 9, 2019

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Kristine Tallent, Assistant City Administrator
Mike Lowe, Comptroller

SUBJECT:
Preview of Payroll Policy

Purpose

The purpose of this memo is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning recommended separation of payroll policy from the City's Human Resources Manual.

Background

The Finance Department maintains a list of the City's financial policies on the City's website. Each year, we review these policies to ensure they are current. Whereas payroll policy has been part of the Human Resources Manual, we are proposing a standalone policy based on current best practices.

This is a brief preview of the policy update. Then, in June, we would like to go through the proposed policy for your review. The proposal in June will be a resolution including the policy.

Financial Impact

The primary financial impact is to ensure consistent payroll guidance for employees on behalf of the City.

Recommendation

Staff recommends no action from this preview.