

## Legislation Details (With Text)

<b>File #:</b>	18-0415	<b>Version:</b>	1	<b>Name:</b>	recommendation to reject all proposals for TPA services for workers compensation self-insurance program
<b>Type:</b>	Contract/Agreement	<b>Status:</b>			Passed
<b>File created:</b>	4/19/2018	<b>In control:</b>			Board of Mayor & Aldermen
<b>On agenda:</b>	6/12/2018	<b>Final action:</b>			6/12/2018
<b>Title:</b>	Consider Recommendation To Reject All Proposals For Third-Party Administrator Services For Workers Compensation Self-Insurance Program Effective July 1, 2018, For The Risk Management Division Of The Human Resources Department (Purchasing Office Procurement Solicitation No. 2018-016)				
<b>Sponsors:</b>	Kevin Townsel, Sara Sylvis				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. 2018-016 Tabulation of proposals 2018.05.31.1105, 2. 2018-016 Tabulation of proposals 2018.05.14.0827				

Date	Ver.	Action By	Action	Result
6/12/2018	1	Board of Mayor & Aldermen	approved	Pass
5/22/2018	1	Work Session	acknowledged	

**DATE:** May 31, 2018

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Kristine Tallent, Assistant City Administrator / CFO  
Kevin Townsel, Human Resources Director  
Sara Sylvis, Risk Manager  
Brian Wilcox, Purchasing Manager

**SUBJECT:**

Consider Recommendation To Reject All Proposals For Third-Party Administrator Services For Workers Compensation Self-Insurance Program Effective July 1, 2018, For The Risk Management Division Of The Human Resources Department (Purchasing Office Procurement Solicitation No. 2018-016)

**Purpose**

The purpose of this procurement would be to purchase third-party administrator services for workers compensation self-insurance program, if implemented, effective July 1, 2018.

**Background**

In case the City implemented a workers compensation self-insurance program effective July 1, 2018, the City published on March 29, 2018 a Notice to Proposers in the *Williamson Herald* for third-party administrator

services for workers compensation self-insurance program, if implemented. In addition, solicitation documents were sent on or about the same date directly to seven (7) potential proposers known or thought to be interested in this solicitation. Proposals from four (4) service providers were publicly opened at the submittal opening held on April 26, 2018. A tabulation of the proposals received for this solicitation is attached.

All proposals received were evaluated, using the selection criteria included in the Request for Proposals, by the City's insurance agent for workers compensation coverage, the firm of Public Risk Insurors. The two proposers whose proposals were scored the highest (and the only two proposers that offered both the life-of-claim and the life-of-contract claims management pricing options requested in the Request for Proposals) were invited to interview. The two finalists were then evaluated, using the same selection criteria, this time by staff of the City's Human Resources Department.

After the evaluation of the proposals and after the finalists were interviewed and evaluated, the Human Resources Department determined that it would not be recommending implementation of a workers compensation self-insurance program effective July 1, 2018. The Department expects to revisit the possibility of recommending implementation of a workers compensation self-insurance program, and for the City to solicit proposals for third-party administrator services for workers compensation self-insurance program, if implemented, all at a later date.

#### **Financial Impact**

As implementation of a workers compensation self-insurance program effective July 1, 2018 is not being pursued, staff recommends all proposals be rejected.

#### **Recommendation**

As implementation of a workers compensation self-insurance program effective July 1, 2018 is not being pursued, staff recommends the Board of Mayor and Aldermen reject all proposals for third-party administrator services for a workers compensation self-insurance program effective July 1, 2018.