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Title: Consideration of Resolution 2018-11, A Resolution To Revise The Organizational Chart Within Revenue Management And City Court (02/08/18 Finance 3-0)

Sponsors: Lawrence Sullivan

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Attachments: 1. Res 2018-11 Rev Man and City Court Reorg_with attachments.Law Approved.pdf

Date	Ver.	Action By	Action	Result
2/27/2018	1	Board of Mayor & Aldermen	approved	Pass
2/8/2018	1	Budget & Finance Committee	referred as a Consent Item	Pass

DATE: February 2, 2018

TO: Board of Mayor and Aldermen
Budget & Finance Committee

FROM: Eric Stuckey, City Administrator
Kristine Tallent, Assistant City Administrator for Finance & Administration
Lawrence Sullivan, Assistant City Recorder - Revenue Management & City Court Clerk

SUBJECT:
Consideration of Resolution 2018-11, A Resolution To Revise The Organizational Chart Within Revenue Management And City Court (02/08/18 Finance 3-0)

Purpose

The purpose of this memo is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning minor reorganizations within the Revenue Management Department and City Court.

Background

During the course of the year, it is common for departments to request changes in the organizational structure of their operations to take advantage of opportunities resulting from personnel changes. The Revenue Management Department would like to create two (2) additional Full-Time Billing/Collections Technicians (Grade C) through the elimination of one (1) full-time Financial Technician (recently retired, Grade D) and one (1) part-time Billing/Collections Technician position (Grade C). This will create greater flexibility within the

Customer Service operations for the department.

In addition, a minor change of the organizational chart is requested within the City Court so that the chart and the staffing table tie out.

Financial Impact

There is no financial impact incurred through this change. There are sufficient resources within the FY 2018 budget for two lower Grade C full-time positions by eliminating the one full-time Grade D and one Grade C part-time positions.

Recommendation

Staff recommends approval of the Resolution and forwarding to the full Board of Mayor and Alderman.