

## Legislation Details (With Text)

**File #:** 17-0479      **Version:** 1      **Name:** St. Paul's BBQ 2017  
**Type:** Event Permit      **Status:** Passed  
**File created:** 5/25/2017      **In control:** Board of Mayor & Aldermen  
**On agenda:** 6/27/2017      **Final action:** 6/27/2017  
**Title:** Consideration of Event Permit Application for St. Paul's BBQ on July 22, 2017 in Downtown Franklin Sponsored by St. Paul's Episcopal Church. (06/13/17 WS)  
**Sponsors:** Deb Faulkner  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. St Pauls REVISED App 2017

Date	Ver.	Action By	Action	Result
6/27/2017	1	Board of Mayor & Aldermen	approved	Pass
6/13/2017	1	Work Session	referred as a Consent Item	

**DATE:** May 30, 2017

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Special Events Advisory Team

### **SUBJECT:**

Consideration of Event Permit Application for St. Paul's BBQ on July 22, 2017 in Downtown Franklin Sponsored by St. Paul's Episcopal Church. (06/13/17 WS)

### **Purpose**

The purpose of this memorandum is to outline recommendations for approval of the St. Paul's Episcopal Church BBQ Event application.

### **Background**

St. Paul's Episcopal Church has scheduled their annual BBQ for July 22<sup>nd</sup>. The event takes place on 6th Avenue North; closure is requested from 8 a.m. through 8 p.m. Proceeds benefit St. Paul's Episcopal Church. Estimated attendance is 550.

### **Recommendation**

Staff recommends approval of the event application with the following recommendations:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.

- ***Risk Management:***
  - Applicant will provide certificate of insurance naming the City as additional insured.
- ***Police Department:***
  - The requested closure has no effect on flow of traffic; event will not need to hire off-duty officers.
- ***Sanitation and Environmental Services Department:***
  - Department will provide two dumpsters and 15 roll-outs.
- ***Fire Department:***
  - Tent permit and inspection will be required.