



## Legislation Text

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**DATE:** August 6, 2018

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Kristine Tallent, Assistant City Administrator / CFO  
Brian Wilcox, Purchasing Manager

**SUBJECT:**

Options To Extend The Terms Of Award For Certain Procurements As Recently Exercised (Contracts 2015-0091 With Public Risk Insurers, 2015-0106 With Sun Life Assurance Company Of Canada, 2014-0129 With Evans Petree Pc, 2015-0035 With Hach Company, 2015-0363 With Brenntag Mid-South, Inc., 2015-0362 With American Development Corp., 2015-0361 With American Development Corp., 2016-0102 With Brenntag Mid-South, Inc., 2016-0104 With Gulbrandsen Technologies, Inc., And 2016-0101 With American Development Corporation)

**Purpose**

The purpose of this memorandum is to report that options to extend the terms of award for certain procurements have been recently exercised.

**Background**

Options to extend the terms of award for the following procurement have been recently exercised:

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Solicitation No.	Contract No.	Description	Department	Vendor	Date of award of procurement	Date of BOMA meeting at which contract was acknowledged	Date of expiration of term of award prior to exercising latest option to extend	Date of vendor accepting notice of intent to exercise latest option to extend	Date of expiration of term of award since exercising latest option to extend	Anticipated or estimated value of latest option to extend
2015-019	2015-0091	Liability, property and workers' compensation insurance products and services	Human Resources	Public Risk Insurers	5/12/2015	n/a	6/30/2018	4/3/2018	6/30/2019	\$1,466,076
2015-026	2015-0106	Stop-loss insurance for employee and retiree health and pharmacy programs	Human Resources	Sun Life Assurance Company of Canada	5/12/2015	n/a	6/30/2018	5/21/2018	6/30/2019	\$313,159.20
2014-017	2014-0129	Employee pension plan legal counsel	Law	Evans Petree PC	6/24/2014	n/a	6/24/2018	6/29/2018	6/24/2019	hourly, plus expenses (borne directly by the City's employee pension plan)
2015-013	2015-0035	wastewater and stormwater flow monitoring services	Water Management	Hach Company	3/10/15	n/a	3/9/2018	4/18/2018	3/9/2019	\$89,220
2016-003	2015-0363	Wastewater Treatment Chemical - muriatic acid (hydrochloric)	Water Management	Brenntag Mid-South, Inc.	11/24/2015	11/24/2015	6/30/2018	7/12/2018	6/30/2019	\$4,356
2016-002	2015-0362	Wastewater Treatment Chemical - sodium hydroxide	Water Management	American Development Corp.	11/24/2015	11/24/2015	6/30/2018	6/15/2018	6/30/2019	\$29,000
2016-001	2015-0361	water and wastewater treatment chemical - sodium hypochlorite	Water Management	American Development Corp.	11/24/2015	11/24/2015	6/30/2018	6/15/2018	6/30/2019	\$131,950
2016-021	2016-0102	water treatment chemical hydrofluosilicic acid (fluoride)	Water Management	Brenntag Mid-South, Inc.	5/10/2016	6/14/2016	6/30/2018	7/12/2018	6/30/2019	\$5,440
2016-023	2016-0104	water treatment chemical polyaluminum chloride	Water Management	Gulbrandsen Technologies, Inc.	5/10/2016	6/14/2016	6/30/2018	6/21/2018	6/30/2019	\$87,915
2016-020	2016-0101	water treatment chemical sodium permanganate	Water Management	American Development Corporation	5/10/2016	6/14/2016	6/30/2018	6/15/2018	6/30/2019	\$37,590

**Financial Impact**

In general, exercising options to extend terms of award is anticipated in the City's current fiscal year budget. Further, each department has indicated that the City's approved budget currently provides sufficient funding for the City exercising the option to extend or, if applicable, for the portion of the extended term of award to be allocated to the current City fiscal year.

**Attachment**

Copies of the notices of intent to exercise these options, as accepted by the respective vendors, are attached.