



Legislation Details (With Text)

File #: 18-0463 **Version:** 1 **Name:** Wine Down Main Street 2018
Type: Event Permit **Status:** Passed
File created: 4/27/2018 **In control:** Board of Mayor & Aldermen
On agenda: 5/22/2018 **Final action:** 5/22/2018
Title: Consideration Of Event Permit For Wine Down Main Street Sponsored By The Boys And Girls Club Of Middle Tennessee On November 3, 2017 In Downtown Franklin. (05/08/18 WS)
Sponsors: Deb Faulkner
Indexes:
Code sections:
Attachments: 1. WDMS REVISED App 2018

Date	Ver.	Action By	Action	Result
5/22/2018	1	Board of Mayor & Aldermen	approved	Pass
5/8/2018	1	Work Session	referred as a Consent Item	

DATE: May 1, 2018

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Special Events Advisory Team

SUBJECT:
Consideration Of Event Permit For Wine Down Main Street Sponsored By The Boys And Girls Club Of Middle Tennessee On November 3, 2017 In Downtown Franklin. (05/08/18 WS)

Purpose

The purpose of this memorandum is to outline recommendations for approval of the Wine Down Main Street event.

Background

The Boys & Girls Club of Middle Tennessee has requested an Event Permit for the Annual Wine Down Main Street (WDMS) scheduled for November 3, 2018. WDMS is a ticketed event that allows patrons with tickets to sample wines located in various stores along Main Street. Event will include a stage with live music at Five Points and a smaller stage on the Square (in Fifth Third quadrant). Requested closure is 3 p.m. until 11 p.m. Estimated attendance is 2,000. All proceeds benefit the Boys & Girls Club of Franklin/Williamson County.

Recommendation

Staff recommends approval of the event application with the following recommendations:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Advertise and staff a logical “safe ride” initiative
- **Risk Management:**
 - Applicant will provide certificate of insurance naming the City as additional insured. Certificate should include liquor liability.
- **Streets Department:**
 - Department will set-up closure and provide barricades beginning at 3 p.m. on November 3rd.
 - Department will close Fifth Third Bank quadrant of the Square at 5 a.m. on November 3rd.
Applicant will provide volunteers to close remaining quadrants of the Square and parking spaces along Main Street two hours before street closure (Department will provide cones).
 - Department will place “No Parking after 3 p.m.” signs along Main Street.
 - Applicant or designee will stay present at event until all vendors are gone.
 - Department will provide clean-up crew for after the event.
- **Police Department:**
 - Applicant will hire recommended number of extra-duty Franklin Police Officers to provide security and crowd control.
 - Applicant has requested amplification on stages at the following locations for the permitted area:
 - Main Street at Fifth Avenue
 - Stage located off the Square in front of Fifth Third Bank
 - Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.
- **Building & Neighborhood Services Department:**
 - Electrical permit will be required.
- **Sanitation and Environmental Services Department:**
 - Applicant will pay for clean-up crew during the event
 - Applicant must provide plan for disposal of grease.
- **Revenue Management:**
 - Obtain beer permit from the City of Franklin (if needed) and special event liquor license from ABC.
- **Fire Department:**
 - Contact Franklin Fire Department for Tent and event inspections.