



Legislation Details (With Text)

File #: 19-0496 **Version:** 1 **Name:** resolution adopting a revised Purchasing Policy
Type: Resolution **Status:** Passed
File created: 5/4/2019 **In control:** Board of Mayor & Aldermen
On agenda: 6/25/2019 **Final action:** 6/25/2019
Title: Consideration Of Resolution No. 2019-49, A Resolution Adopting A Revised Purchasing Policy For City Of Franklin Procurements Not Pertaining To New Construction (06/13/19 Budget & Finance 4-0)
Sponsors: Kristine Brock, Brian Wilcox
Indexes:
Code sections:
Attachments: 1. Res. No. 2019-49 for Purchasing Policy with Exhibit.Law Approved, 2. Exhibit A to Res. No. 2019-49 for Purchasing Policy 2019.05.03.1340 redlined

Date	Ver.	Action By	Action	Result
6/25/2019	1	Board of Mayor & Aldermen	approved	Pass
6/13/2019	1	Budget & Finance Committee	referred	Pass

DATE: May 24, 2019

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
 Kristine Brock, Assistant City Administrator / CFO
 Brian Wilcox, Purchasing Manager

SUBJECT: Consideration Of Resolution No. 2019-49, A Resolution Adopting A Revised Purchasing Policy For City Of Franklin Procurements Not Pertaining To New Construction (06/13/19 Budget & Finance 4-0)

Purpose

The purpose of this memorandum is to present Resolution No. 2019-49, a resolution that would adopt a revised Purchasing Policy for City of Franklin procurements not pertaining to new construction.

Background

Staff recommends that the Purchasing Policy for City of Franklin procurements not pertaining to new construction be revised in the following ways:

1. to clarify that the purchasing policy and City procedures regarding disposal of the City’s surplus personal property apply to disposal of such property even if it was donated to the City;
2. to clarify that the City does not require employees to make purchases related to travel exempt from sales tax;
3. to allow for multiple-contract awards, so long as such awards are made pursuant to purchasing policy provisions regarding competitive purchasing;
4. to clarify City policy regarding donations of products and services, either in full or priced below market,

so long as pursuant to City procedures;

5. to clarify that trade-ins are not subject to the Franklin Municipal Code provision pertaining to the disposal of surplus personal property of the City; and
6. to otherwise update the City's policy.

Resolution No. 2019-49 as proposed, including the revised policy as proposed, is attached. Also attached is a red-lined version of the revised policy as proposed. This red-lined version has marked all recommended changes to the text of the policy.

Financial Impact

Staff is not aware of any financial impact of these proposed policy changes.

Options

As an option to the proposed revisions, the Board of Mayor and Aldermen could choose to direct staff to make alterations to and then re-present proposed revisions.

Recommendation

Staff recommends the Board of Mayor and Aldermen approve Resolution No. 2019-49, a resolution adopting a revised Purchasing Policy for City of Franklin procurements not pertaining to new construction.