



Legislation Details (With Text)

File #: 18-0464 **Version:** 1 **Name:** Unite Williamson 2018
Type: Event Permit **Status:** Passed
File created: 4/27/2018 **In control:** Board of Mayor & Aldermen
On agenda: 5/22/2018 **Final action:** 5/22/2018
Title: Consideration of Event Permit for Prayer Breakfast at the Park at Harlinsdale Farm sponsored by Unite Williamson on October 20, 2018. (05/08/18 WS)
Sponsors: Lisa Clayton
Indexes:
Code sections:
Attachments: 1. Unite Williamson 2018 REVISED App

Date	Ver.	Action By	Action	Result
5/22/2018	1	Board of Mayor & Aldermen	approved	Pass
5/8/2018	1	Work Session	referred as a Consent Item	

DATE: May 1, 2018

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Special Events Advisory Team

SUBJECT:
Consideration of Event Permit for Prayer Breakfast at the Park at Harlinsdale Farm sponsored by Unite Williamson on October 20, 2018. (05/08/18 WS)

Purpose

The purpose of this memorandum is to outline recommendations for a Prayer Breakfast at The Park at Harlinsdale Farm.

Background

Unite Williamson is requesting the use of Harlinsdale Farm for a Prayer Breakfast on October 20, 2018. This interfaith, first time event, will feature music and speakers. They anticipate 350 attendees.

Recommendation

Staff recommends approval with the following conditions:

- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured.

Building & Neighborhood Services Department:

- Applicant will contact the Department to determine if Special Event Electrical Permit is needed.

Police Department:

- Applicant will hire extra-duty Franklin Police Officers to handle traffic control.

Sanitation & Environmental Services:

- Applicant will work with department to develop a clean-up plan.

Parks Department:

- All coordinating regarding the event, including fees and pre-event site meetings, will be done with the Programming Division at the Parks Department.

Fire Department/EMS

- Applicant will contact department regarding tent requirements and to schedule inspection for tents.