



## Legislation Details (With Text)

**File #:** 18-0780      **Version:** 1      **Name:**  
**Type:** Contract/Agreement      **Status:** Passed  
**File created:** 7/20/2018      **In control:** Work Session  
**On agenda:** 8/14/2018      **Final action:** 8/14/2018  
**Title:** \*The Stanard & Associates, Inc. contract for Police Department Promotional Testing (Contract No. 2018-0166).  
**Sponsors:** Kevin Townsel  
**Indexes:**  
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**Attachments:** 1. 2018-0166 Stanard and Associates\_Promotional Assessment\_Sgt, Lt, MPO, Det.Law Approved

Date	Ver.	Action By	Action	Result
8/14/2018	1	Work Session	acknowledged	
8/14/2018	1	Board of Mayor & Aldermen	approved	Pass

**DATE:** July 26, 2018

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Kevin Townsel, Human Resources Director

**SUBJECT:** \*The Stanard & Associates, Inc. contract for Police Department Promotional Testing (Contract No. 2018-0166).

### Purpose

The purpose of this memorandum is to inform the Franklin Board of Mayor and Aldermen (BOMA) of a contract with Stanard & Associates, Inc., for the administration and consultation services for the Police Department promotional testing process.

### Background

Stanard & Associates, Inc., is a human resource consulting firm specializing in employee surveys and testing and assessment systems. They provide a qualified consultant to help create, customize and administer assessment center processes for the positions of Lieutenant, Sergeant, Detective and Master Patrol Officer.

### Financial Impact

This agreement will be for the following assessment centers: Lieutenant, Sergeant, Detective, and Master Patrol Officer. The fee for all steps of the of the oral interview processes and assessment center exercises is \$22,750, plus a \$20 scoring fee, per candidate. The cost for the administration of the processes are \$1,500 per

day, plus travel-related expenses, per the City's travel policy. The number of days will be determined by the number of eligible candidates.

**Recommendation**

The City has successfully utilized Stanard & Associates, Inc., services for several previous promotional processes. It is staff's recommendation to proceed with engaging Stanard & Associates, Inc., to facilitate the promotional processes for the police department.