
**MINUTES OF THE REGULAR MEETING
BOARD OF MAYOR AND ALDERMEN
FRANKLIN, TENNESSEE
CITY HALL BOARDROOM
TUESDAY, MAY 14, 2019 – 7:00 P.M.**

Board Members

Mayor Ken Moore	P		
Vice Mayor Clyde Barnhill	P	Alderman Dan McLendon	A
Alderman Brandy Blanton	P	Alderman Margaret Martin	P
Alderman Pearl Bransford	P	Alderman Ann Petersen	P
Alderman Beverly Burger	P	Alderman Scott Speedy	P

Department Directors/Staff

Eric Stuckey, City Administrator	P	Lisa Clayton, Parks Director	P
Vernon Gerth, ACA Community/Economic Dev.	P	Michelle Hatcher, Water Management Director	P
Mark Hilty, ACA Public Works	P	Paul Holzen, Director of Engineering	P
Kristine Brock, ACA/CFO	P	Emily Hunter, Planning/Sustainability Director	P
Shauna Billingsley, City Attorney	P	Kevin Townsel, HR Director	
Deb Faulkner, Police Chief		Joe York, Streets Director	
Rocky Garzarek, Fire Chief		Michael Walters Young, Budget/Analytic Manager	
Jordon Shaw, IT Director		Lanaii Benne, Assistant City Recorder	P
Tom Marsh, Interim BNS Director	P	Linda Fulwider, Board Recording Secretary	A
Jack Tucker, SES Director			

CALL TO ORDER

Mayor Ken Moore called the May 14, 2019 BOMA meeting to order at 7:00 p.m.

INVOCATION

The invocation was given by Vice Mayor Clyde Barnhill.

PLEDGE OF ALLEGIANCE

Vice Mayor Clyde Barnhill led the Pledge of Allegiance to the Flag of the United States of America.

CITIZEN COMMENTS

(Open for Franklin citizens to be heard on items not included on this Agenda. As provided by law, the Board of Mayor and Aldermen shall make no decisions or consideration of action of citizen comments, except to refer the matter to the City Administrator for administrative consideration, or to schedule the matter for Board consideration later. Those citizens addressing the Board of Mayor and Aldermen are requested to come to the microphone and identify themselves by name and address for the official record)

- ☛ Lauren Lexa, 2201 Skylark Ct., Boyd Mill Estates, Franklin: Spoke about the roundabout on Twin Oaks Drive at Birchwood Circle in Boyd Mill Estates and asked if it could be removed. She pointed out problems with the roundabout since the installation in 2008 as a traffic calming device.

COMMUNICATIONS: WILLIAMSON COUNTY MAYOR/WILLIAMSON COUNTY COMMISSION

There were no representatives present

APPROVAL OF MINUTES

1. 19-0389 Alderman Blanton moved to approve the April 9, 2019 Work Session and April 9, 2019 Board of Mayor and Aldermen minutes and the April 23, 2019 Work Session minutes and April 23, 2019 Board of Mayor and Aldermen minutes. Seconded by Alderman Burger. Motion carried unanimously 7-0.

RECOGNITIONS

2. **19-0457 Proclamation for Recognition of National Preservation Month 2019**
Vice Mayor Barnhill read the proclamation and presented it to Amanda Rose, Preservation Planner.
- Ms. Rose noted there is a preservation related photo contest taking place with some nice prizes for winning photos.
3. **19-0460 Proclamation for Recognition of Public Works Week during the Week of May 19-25, 2019.**
Vice Mayor Barnhill read the proclamation and presented it to Mark Hilty, Assistant City Administrator of Public Works.
- Mr. Hilty said he is honored to work with professionals in the city and appreciates City staff and the Board. Approximately 1/3 of City staff is working within the public works area.
4. **19-0482 Proclamation of Memorial Month**
- Dr. Ken Moore, Mayor**
- Vice Mayor Barnhill read the proclamation which was presented to Amy Cotta, Memories of Honor nonprofit organization. Ms. Cotta related this proclamation means so much to the mothers of those of those who died in service to our country.

MISCELLANEOUS REPORTS

Announcements by Eric Stuckey

- Memorial recognition tomorrow - Law Enforcement Memorial Day
- Annual State of the City address by Mayor Moore, tomorrow morning at 7:00 a.m. 7:45 a.m. presentation.
- Draft of New Zoning Ordinance released to the public today via zonefranklin.com available for 3 months on the website. Public Open House August 15, Joint Board and FMPC Workshop as well. Adoption expected in early 2020.

CONSENT AGENDA

All items under the Consent Agenda are deemed non-controversial and routine in nature by the governing body. They will be approved as recommended by Committee or staff by one motion of the governing body. The items on the Consent Agenda will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request that it be removed from the Consent Agenda and be placed on the Regular Agenda. It will then be considered at that time. Staff recommends that Item Numbers 14-27 be placed on the Consent Agenda.

5. **19-0471 Consideration of Items 14-27 on the Consent Agenda**
Alderman Blanton moved to approve Consent Agenda Items 14-27 with the exception of the Item 16. Seconded by Alderman Bransford. Motion carried unanimously 7-0.

NEW BUSINESS

6. **19-0324 ★Consideration of Procurement Award to Heritage Propane of Franklin, Tennessee in the Estimated Annual Amount of \$2,720 for Propane Fuel for Propane-Powered Equipment for the Parks Department (Purchasing Office Procurement Solicitation No. 2019-008; \$39,300 Budgeted for Fleet Fuel in 110-83310-44700 for Fiscal Year 2019; "Contract No. 2019-0101 Lisa Clayton, Parks Director**
Alderman Bransford moved to approve Contract 2019-0101. Seconded by Alderman Petersen. Motion carried unanimously 7-0.
7. **19-0467 ★Consideration of a Professional Services Agreement with Barge Design Solutions (COF Contract No. 2019-0139) for the Southeast Municipal Complex Master Plan for an Amount Not to Exceed \$998,000.00.**

Lisa Clayton, Parks Director
Paul Holzen, Engineering Director

Alderman Bransford moved to approve COF Contract No. 2019-0139. Seconded by Alderman Martin. Motion carried unanimously 7-0.

8. 19-0475 ★ **Consideration of Interlocal Agreement (COF 2018-0283) Between Williamson County Schools and the City of Franklin, Tennessee for the Henpeck Lane Sanitary Sewer Project.**

Eric Stuckey, City Administrator
Paul Holzen, Engineering Director

Alderman Blanton moved to approve Interlocal Agreement (COF 2018-0283) Seconded by Alderman Burger.

- Alderman Bransford said property owners have asked about saving trees during the sewer installation process. One person in particular, Mrs. Gibson, wants to know about a specific tree.
- Paul Holzen related every property owner has been notified which trees must absolutely be removed. Trees to be saved have been identified. He didn't have any information on Mrs. Gibson's tree.

Motion to approve Interlocal Agreement carried unanimously 7-0.

9. 19-0477 **Consideration of DRAFT RESOLUTION 2019-48, A Resolution to Award the Construction Contract (COF Contract No. 2019-0093) for the Henpeck Lane Interceptor Sewer Project to Civil Constructors in the Amount of \$2,953,238.00 and to Establish a Project Contingency in the Amount of \$250,000.00.**

Paul Holzen, Engineering
Michelle Hatcher, Water Management Director

Vice Mayor Barnhill moved to approve Resolution 2019-48. Seconded by Alderman Blanton. Motion carried unanimously 7-0.

10. 19-0379 **Consideration of RESOLUTION 2019-36, A Resolution Providing a Policy for the Reimbursement of Road Impact and Parkland Impact Fees Paid by the Franklin Housing Authority (FHA) and the Offset of Future Road Impact and Parkland Impact Fees for the Construction of Housing for Low Income Families by the Franklin Housing Authority (FHA). (COF No. 6617/AP # 128054).**

Tom Marsh, Interim BNS Director
Kathleen Sauseda, Housing Development Coordinator

Mr. Stuckey noted that language was added after the Work Session to broaden the policy guidance for other low-income projects. In addition to The Franklin Housing Authority for Chickasaw. City Attorney Shauna Billingsley and Interim BNS Director Tom Marsh worked together on this.

- Vice Mayor Barnhill: He was disappointed to have already given a significant amount to the FHA then broaden the policy without discussion. He wants just the one appropriation.
- Ms. Billingsley: If the appropriation is without policy it will open the door to others. Creating a policy gives the framework to decide project by project.
- This is different that the appropriations given the non-profits in the budget process where no fees are waived.

Alderman Blanton moved to approve Resolution 2019-36. Seconded by Alderman Bransford. Motion carried unanimously.

11. 19-0458 **Consideration of the Appointment of Mary Pearce to the Civil War Historical Commission as the Representative from Franklin's Charge.**

Dr. Ken Moore, Mayor

Alderman Burger moved to approve the appointment. Seconded by Alderman Martin. Motion carried unanimously 7-0.

12. 19-0485 **Consideration of Appointment of Matt Lahiff (Marriott Hotels) to Convention Visitors Bureau Board (CVB) through December 31, 2020, replacing Ryan Schmitt (Drury Hotels).**

Dr. Ken Moore, Mayor

Alderman Bransford moved to approve the appointment. Seconded by Alderman Burger. Motion carried unanimously 7-0.

13. 19-0489 **Consideration of Reappointments of Mayor Ken Moore and City Administrator Eric Stuckey to Convention Visitors Bureau Board (CVB) through December 31, 2021.**

Dr. Ken Moore, Mayor

Alderman Burger moved to approve the reappointments. Seconded by Alderman Speedy. Motion carried unanimously 7-0.

CONSENT AGENDA

14. 19-0323 **★Consideration of ORDINANCE 2019-08: An Ordinance to Rezone 0.58 Acres from Civic-Institutional (CI) District to General Commercial (GC) District for the Property Located at 420 Bridge Street; Establishing a Public Hearing for June 11, 2019.**

[First of Three Readings]

Emily Hunter, Planning Sustainability Director

Joseph Bryan, Planner

Ordinance 2019-08 approved unanimously 7-0 on First of Three Readings

15. 19-0282 **★Consideration of Ordinance 2019-07: An Ordinance to Rezone 14.88 Acres from Specific Development-Variety (SD-X) District to Specific Development-Variety (SD-X 2.02/95618) District for the Property Located at the Northeast Corner of Murfreesboro Road and Chester Stephen Court, 30 Celebration Circle (Silver Grace PUD Subdivision, Fountains of Franklin); Establishing a Public Hearing for June 11, 2019.**

[First of Three Readings]

Alderman Ann Petersen, FMPC Representative

Emily Hunter, Planning/Sustainability Director

Amy Diaz-Barriga, Planning Supervisor

Christopher Andrews, Principal Planner

Ordinance 2019-07 approved unanimously 7-0 on First of Three Readings

16. 19-0261 **★Consideration of ORDINANCE 2019-05: An Ordinance to Rezone 4.82 Acres from Light Industrial (LI) District and Neighborhood Commercial (NC) to General Commercial (GC) District for the Property Located at the Northwest Quadrant of Downs Boulevard and Columbia Avenue, 1504, 1536, and 1540 Columbia Avenue; Establishing a Public Hearing for June 11, 2019.**

[First of Three Readings]

Franklin Municipal Planning Commission

Emily Hunter, Planning/Sustainability Director

Amy Diaz-Barriga, Planning Supervisor

Alderman Blanton recused herself.

Alderman Bransford moved to approve Ordinance 2019-05. Seconded by Vice Mayor Barnhill. Motion carried unanimously 6-0 with Alderman Blanton recused.

17. 19-0372 **★Consideration of ORDINANCE 2019-10: An Ordinance to Rezone 22.04 Acres from General Commercial (GC) District to Specific Development Variety (SD-X 21.8/1.375.000/700) District and Rezone 5.15 Acres from General Commercial (GC) District to Civic Institutional (CI) District for the Properties Located South of McEwen Drive and West of Carothers Parkway (Aureum PUD Subdivision); Establishing a Public Hearing for June 11, 2019.**

[First of Three Readings]

**Emily Hunter, Planning/Sustainability Director
Amy Diaz-Barriga, Planning Supervisor**

Ordinance 2019-10 approved unanimously 7-0 on First of Three Readings.

18. 19-0195 **Consideration of ORDINANCE 2019-03 As Amended, An Ordinance to Rezone 12.67 Acres from General Commercial (GC) District to Specific Development – Variety (SD-X) (18.8, 150000, 170) District for the Property Located South of East McEwen Drive and West of Carothers Parkway (Huffines Property PUD Subdivision).**

Franklin Municipal Planning Commission

[Third and Final Reading]

**Emily Hunter, Planning/Sustainability Director
Amy Diaz-Barriga, Planning Supervisor**

Ordinance 2019-03 approved unanimously 7-0 on Third and Final Reading

19. 19-0196 **Consideration of ORDINANCE 2019-02, As Amended, An Ordinance to Rezone 10.03 Acres from General Commercial (GC) District to Civic-Institutional (CI) District for the Property Located South of East McEwen Drive and West of Carothers Parkway (Future City Park).**

Franklin Municipal Planning Commission

[Third and Final Reading]

**Emily Hunter, Planning/Sustainability Director
Amy Diaz-Barriga, Planning Supervisor**

Ordinance 2019-02 approved unanimously 7-0 on Third and Final Reading

20. 19-0266 **Consideration of RESOLUTION 2019-23, A Resolution for the City of Franklin Employees' Pension Plan, Providing a Cost of Living Adjustment to the Monthly Benefit for Retired Recipients, Effective July 2019.**

**Eric Stuckey, City Administrator
Kristine Brock, ACA/CFP
Kevin Townsel, HR Director**

Resolution 2019-23 approved unanimously 7-0

21. 19-0380 **Consideration of RESOLUTION 2019-25, a Resolution to Approve the Annual Action Plan (AAP) for Community Development Block Grant (CDBG) Funding for Program Year 2019-2020, which is year 5 of the City of Franklin Consolidated Plan.**

**Kathleen Sauseda, Housing Development Coordinator
Tom Marsh, Interim BNS Director**

Resolution 2019-25 approved unanimously 7-0

22. 19-0432 **Consideration of RESOLUTION 2019-38 – A Resolution Authorizing the Pre-Ordering of Equipment Prior to Commencement of the New Fiscal Year.**

Eric Stuckey, City Administrator

Resolution 2019-38 approved unanimously 7-0

23. 18-1273 **Consideration of COF Contract 2018-0270, Cumberland River Compact Partnership Agreement.**

Approved unanimously 7-0

Mark Hilty, ACA/Public Works

24. 19-0339 **Consideration of Procurement Award to Willis Towers Watson of Nashville, Tennessee in the Total Annual Fixed Flat Fee Amount of \$56,000 for Group Employee Insurance Benefits Consulting Services for the Human Resources Department (Purchasing Office Procurement Solicitation No. 2019-007;\$50,000 budgeted in 110-82560-41650 for fiscal year 2019; Contract No. 2019-0107).**

Approved unanimously 7-0

**Kevin Townsel, HR Director
Sara Sylvis, Benefits Manager**

25. 19-0387 **Consideration of COF Contract 2019-0087, Engagement Agreement with Evans Petree PC for Employee Pension Plan Legal Counsel.**

Approved unanimously 7-0

**Eric Stuckey, City Administrator
Shauna Billingsley, City Attorney**

Kristine Brock, ACA/CFO
Kevin Townsel, HR director

26. 19-0385 **Consideration of Event Permit for Bluegrass Along the Harpeth sponsored by the Williamson County Cultural Arts Commission on July 26-27, 2019 in Downtown Franklin.**
Approved unanimously 7-0 **Deb Faulkner**
27. 19-0386 **Consideration of Event Permit for the Heritage Ball sponsored by the Heritage Foundation on October 5, 2019 at Eastern Flank Battlefield Park**
Approved unanimously 7-0 **Lisa Clayton, Parks Director**

RECEIPT OF REPORTS AND ITEMS APPROVED ON BEHALF OF THE BOARD

28. 19-0437 **Report of First Quarter 2019 Wastewater Collection System Maintenance and Inspection Activities Summary**
Acknowledged **Michelle Hatcher, Water Management Director**
29. 19-0114 **Acknowledgment of Quitclaim deed (COF 2019-0008, 2019-0009, 2019-0010, and 2019-11) for the McEwen Drive Roundabout.**
Acknowledged **Paul Holzen, Engineering Director**
30. 19-0357 **City of Franklin Contract 2019-0106, An Agreement with Barge Design to Provide Air Permitting Support for the Air Curtain Burner.**
Acknowledged **Jack Tucker, SES Director**
31. 19-0446 **Procurement Agreement with PFM Financial Advisors, LLC of Memphis, Tennessee for Municipal Advisor Financial Advisory Services for a Term of Award for the Finance Department (Purchasing Office Procurement Solicitation 2018-0006; Contract No. 2018-0001)**
Acknowledged **Kristine Brock, ACA/CFO**
32. 19-0451 **Procurement Agreement with Symetra Life Insurance Co. of Enfield, Connecticut for voluntary group term life insurance with accidental death & dismemberment benefits and voluntary short-term disability insurance (Purchasing Office Procurement Solicitation No. 2018-015; Contract No. 2018-0082))**
Acknowledged **Kevin Townsel, HR Director**
Sara Sylvis, Benefits Manager
33. 19-0481 **Acknowledgement of Rental Agreement with Southern Events LLC (COF Contract 2019-0137) in the Amount of \$888.97 for the 2019 State of the City.**
Acknowledged **Milissa Reierson, Communications Manager**
Monique McCullough, Public Outreach Specialist
Vicki Parr, Executive Assistant
34. 19-0438 **Sole-source purchase from Temple of Decatur, Alabama of traffic signal controllers for the Cool Springs area in the total Amount of \$49,705 for the Engineering Department (\$2.6 million budgeted for miscellaneous machinery and equipment in 110-89530-41610 for fiscal year 2019)**
Acknowledged **Paul Holzen, Engineering Director**
35. 19-0454 **Sole-Source Purchase from WHP Trainingtowers of Overland Park, Kansas for engineering and construction of an addition to the City's live-fire training structure at 419 Century Court in the total amount of \$162,631 for the Fire Department (\$180,000 budgeted in 130-89230-42200 for fiscal year 2019).**
Acknowledged **Rocky Garzarek, Fire Chief**
36. 19-0356 **Acknowledgement of Southern Events Contract 2019-0110**
Acknowledged **Rocky Garzarek, Fire Chief**
37. 19-0200 **Acknowledgment of COF Contract No. 2019-0072 Leak Detection Services at Jim Warren Park.**

Acknowledged

Lisa Clayton, Parks Director

-
- 38. 19-0198 Acknowledgment of COF Contract No. 2019-0071 Leak Detection Services at Liberty Park.**
Acknowledged **Lisa Clayton, Parks Director**
-

EXECUTIVE COMMITTEE DID NOT CONVENE

EXECUTIVE SESSION

- 39. 19-0486 Consideration of Motion to Enter Executive Session for Purpose of Reviewing Various Matters of Pending Litigation.**
Shauna Billingsley, City Attorney

RETURN FROM EXECUTIVE SESSION

- 40. 19-0473 Consideration of Matters from Executive Session**
Dr. Ken Moore, Mayor

ADJOURN

Alderman Burger moved to adjourn. Seconded by Vice Mayor Barnhill. Motion carried unanimously 7-0.

Meeting adjourned @ 7:54 p.m.

Dr. Ken Moore, Mayor

Minutes prepared by: Linda Fulwider, Board Recording Secretary, City Administrator's Office—7/2/2019 8:54 AM