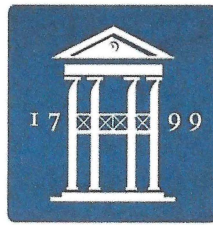


ADMINISTRATION

**Kristine Tallent**  
Assistant City Administrator/CFO  
Finance & Administration



**Dr. Ken Moore**  
Mayor

**Eric S. Stuckey**  
City Administrator

January 9, 2019

Mr. Raymond Burghard, Owner  
Franklin Disposal LLC  
463 Avon River Road  
Franklin, TN 37064

HISTORIC  
FRANKLIN  
TENNESSEE

(sent via e-mail to franklindisposal@gmail.com)

Re: City of Franklin Purchasing Office solicitation no. 2018-010  
(servicing public refuse collection containers located in  
downtown Franklin for a specified term of service);  
City of Franklin contract no. 2017-0331;  
first option to extend term of service; notice of intent to exercise

Dear Mr. Burghard:

The City of Franklin seeks to exercise the first of four options to extend the term of service with Franklin Disposal, LLC for the purchase referenced above.

As you recall, the effective date of the award was January 1, 2018. In accordance with the referenced solicitation, the term of this award was to expire December 31, 2018 but at any time prior to or upon the expiration of this term of service, the City and the vendor awarded the contract may, by mutual consent, exercise an option to extend the term of service four times, each time for up to one (1) additional year, for a maximum possible term of award of five (5) years total, provided: (a) that both parties consent to such an extension at that time; (b) that the decision to exercise such an extension is memorialized in writing and is executed by authorized representatives of each party; (c) that the same terms and conditions that apply to the original term of award shall also apply to such an extension, including pricing (\$3.25 per container per day); and (d) that if the vendor chooses not to consent to an extension to the term of award, then it shall notify the City of that decision a minimum of three (3) months in advance of the scheduled expiration of the term of award. Note that the City and the vendor awarded the contract each retain the non-exclusive right, with or without cause, not to extend the term of service.

Please accept this letter as the City's notice of its intent to exercise this first option to extend the term of service, effective January 1, 2019 and through December 31, 2019. If Franklin Disposal, LLC consents to this extension, please:

- so indicate by signing below and returning this letter to me; and
- update the City's file by providing, by December 14, 2018, the City with one or more certificates of insurance for current coverage that meets or exceeds the City's insurance requirements as indicated or referenced in the procurement agreement / contract pertaining to this procurement.

On behalf of the City of Franklin, thank you for your interest in continuing to do business with the City. Please let me know if you have any questions or concerns.

Sincerely,

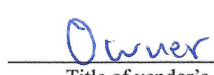
*Brian W Wilcox*

Brian W. Wilcox  
Purchasing Manager  
615/550-6614  
[brianw@franklintn.gov](mailto:brianw@franklintn.gov)

cc: Jack Tucker, Director, City of Franklin Sanitation and Environmental Services Department  
Suzanne Ward, City of Franklin Purchasing Analyst

**Option to extend term of service through December 31, 2019 accepted by Franklin Disposal, LLC:**

  
Signature of vendor's authorized representative

  
Title of vendor's authorized representative

  
Date