



City of Franklin, Tennessee
FY 2020 Operating Budget Request

Law Department

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City of Franklin, Tennessee - FY 2020 Budget Request

Law Department

Outline

- Purpose of Department**
- Organization Chart**
- Base Budget Request**
 - Personnel**
 - Operations**
- Program Enhancements**
- Summary**



City of Franklin, Tennessee - FY 2020 Budget Request

Law Department

Purpose of Department

The Law Department provides legal advice to the Mayor, Aldermen, City Administrator, department directors, boards, commissions, committees, and other city officials.

In 2018-2019, the Law Department completed the following:

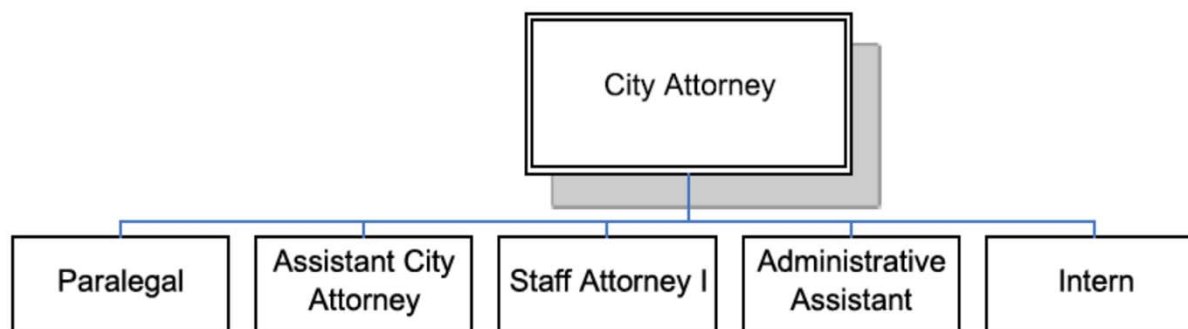
- 73 ordinances
- 102 resolutions
- 275 contracts
- 1,257 separate research or drafting requests (not an ordinance, resolution, or contract)
- 84 closed litigation cases (mostly City Court)



City of Franklin, Tennessee - FY 2020 Budget Request

Law Department

Organization Chart





City of Franklin, Tennessee - FY 2020 Budget Request

Law Department

Base Budget Request: Personnel

Position	Pay Grade
City Attorney	Grade N
Assistant City Attorney	Grade K
Staff Attorney	Grade J
Paralegal	Grade G
Legal Assistant	Grade E
Intern	---



City of Franklin, Tennessee - FY 2020 Budget Request **Law Department**

Base Budget Request: Operations

The Law Department's budget has remained consistent through the Department's inception in 2006.

The Law Department is tasked with providing training to elected and appointed officials and City staff.

The Attorneys are required to obtain hours of continuing education annually. Further, in order to be up to date with current law, the Attorneys attend seminars and conferences directly related to the practice of municipal law.

The Budget contains a line item for consultant services, which is used generally for the City's lobbyists.



City of Franklin, Tennessee - FY 2020 Budget Request **Law Department**

Program Enhancement Requests

The Law Department has one Enhancement request this year. The Law Department would like to purchase its own larger printer/scanner similar to the one used by Administration. The Law Department represents the City in litigation. When responding to discovery, we may need the printer for a day or two, causing issues for other users. Additionally, the Law Department deals with confidential matters and we need to ensure the copies do not get inadvertently taken with another user's print job.



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Summary

The Law Department appreciates your careful consideration of this budget.