

RESOLUTION 2019-11

A RESOLUTION TO REVISE THE ORGANIZATIONAL CHART WITHIN THE WATER MANAGEMENT DEPARTMENT

WHEREAS, the Board of Mayor and Aldermen established the annual budget for the City of Franklin for the Fiscal Year 2018-2019 by Ordinance 2018-10, effective July 1, 2018; and

WHEREAS, the Director of Water Management desires to adjust the Organizational Chart of the Water Management Department; and

WHEREAS, with respect to the Water Management Department, the reorganization will provide for greater qualified staff to assess and investigate water & wastewater infrastructure of the City and protect the health, safety, and property of the community; and

WHEREAS, the Board of Mayor and Aldermen desires to support the minor reorganizations of the Water Management Department to include this initiative as there would be no increase in anticipated costs; and

WHEREAS, the Board of Mayor and Aldermen believes it is in the best interest of the City of Franklin to adopt such change.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen for the City of Franklin as follows:

Section 1. The City of Franklin hereby adopts the amended Organization and Personnel Charts for the Water Management Department, to be incorporated within the FY 2018-19 Budget, as shown in Exhibit A, attached, with the elimination of one (1) existing Equipment Operator and the addition of one (1) new full-time Water & Wastewater Infrastructure Assessment Technician, without amending the expenditures currently adopted in the FY 2018-19 Budget.

Section 2. That the Resolution shall be effective upon adoption.

IT IS SO RESOLVED AND DONE on this _____ day of _____ 2019.

ATTEST

CITY OF FRANKLIN, TENNESSEE

By: _____
ERIC S. STUCKEY
City Administrator

By: _____
DR. KEN MOORE
Mayor

Approved as to Form

By: _____
Shauna R. Billingsley
City Attorney



City of Franklin, Tennessee

FY 2019 Operating Budget

Res. 2019-11

Exhibit A

Staffing by Position (Existing)

Position	Pay Grade	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
		F-T	F-T	F-T	F-T	F-T

Water Section

Utility Billing						
Meter Reader Sr	C	1	1	1	1	1
Meter Reader	B	2	2	2	2	2
TOTALS		3	3	3	3	3

Water Distribution						
Service Division Superintendent	I	1	1	1	1	1
Service Division Assistant Superintendent	H	0	0	0	1	1
Water Distribution Assistant Superintendent	H	1	1	1	0	0
Utilities Crew Chief	F	3	3	3	3	3
Backflow Inspector	E	2	2	2	2	2
Administrative Assistant	D	1	1	1	1	1
Inventory Specialist	D	1	1	1	1	1
Equipment Operator	D	2	2	3	3	3
Utility Locate Technician	D	0	0	2	2	2
Utility Service Worker	C	4	4	4	4	4
Administrative Secretary	B	0	0	0	1	1
TOTALS		15	15	18	19	19

Water Treatment Plant						
Water Treatment Superintendent	I	1	1	1	1	1
Water Treatment Assistant Superintendent	H	1	1	1	1	1
Water Operator Sr	E	5	5	5	5	5
Water Operator 2	---	2	2	0	0	0
Administrative Assistant	D	1	1	1	1	1
Water Operator	D	3	3	5	5	5
TOTALS		13	13	13	13	13

Water Section Totals		31	31	34	35	35
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Wastewater Section

Utility Administration						
Director	L	1	1	1	1	1
Assistant Director of Operations	J	1	1	1	1	1
Assistant Director of Administration and Policy	J	1	1	1	1	1
Utilities Engineer II	I	1	1	2	2	2
Right of Way Inspector	G	0	0	0	0	1
Senior Utility Inspector	G	1	1	1	1	1
GIS Analyst	F	1	1	1	1	1
Utility Inspector	F	3	3	3	3	4
Office Manager	F	1	1	1	1	1
Administrative Assistant	D	0	0	1	1	1
Administrative Secretary	B	1	1	0	0	0
Grounds Worker	B	2	2	2	2	2
TOTALS		13	13	14	14	16

Wastewater Collection						
Service Division Assistant Superintendent	H	0	0	0	1	1
Wastewater Collection Assistant Superintendent	G	1	1	1	0	0



City of Franklin, Tennessee

FY 2019 Operating Budget

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Exhibit A

Staffing by Position (Existing)

Position	Pay Grade	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
		F-T	F-T	F-T	F-T	F-T
Construction Supervisor	F	1	1	1	1	1
Utilities Crew Chief	F	3	3	3	3	3
TV Truck Sewer Inspector	E	2	2	2	2	2
Maintenance Technician	E	4	4	4	4	4
Equipment Operator	D	2	3	3	4	4
Sewer Equipment Technician	D	4	4	4	4	4
Utility Locate Technician	D	0	0	2	2	2
Utility Service Worker	C	5	5	5	5	5
TOTALS		22	23	25	26	26

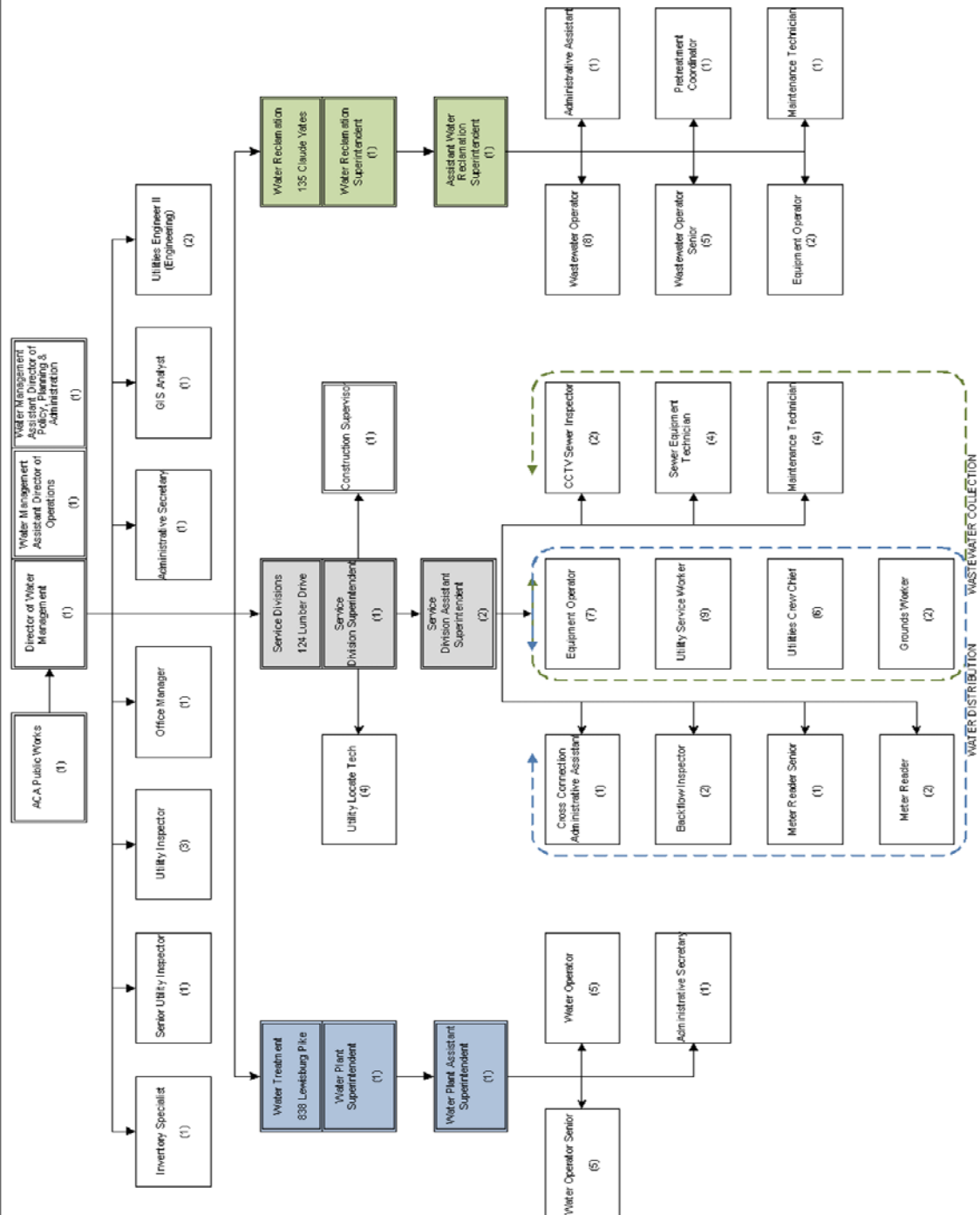
Water Reclamation						
Water Reclamation Superintendent	I	1	1	1	1	1
Assistant Water Reclamation Superintendent	H	1	1	1	1	1
Pretreatment Coordinator	F	1	1	1	1	1
Wastewater Operator Sr	E	5	5	5	5	5
Maintenance Technician	E	1	1	1	1	1
Equipment Operator	D	2	2	2	2	2
Wastewater Operator	D	8	8	8	8	8
TOTALS		19	19	19	19	19

WASTEWATER SECTION TOTALS	54	55	58	59	61
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Total All Employees, Water & Wastewater	85	86	92	94	96
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Organizational Chart (Existing)

City of Franklin Water Management
FY 2018 - FY 2019 Biennial Budget



Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2019 Operating Budget

Res. 2019-11

Exhibit A

Staffing by Position (Proposed)

Position	Pay Grade	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
		F-T	F-T	F-T	F-T	F-T

Water Section

Utility Billing						
Meter Reader Sr	C	1	1	1	1	1
Meter Reader	B	2	2	2	2	2
TOTALS		3	3	3	3	3

Water Distribution						
Service Division Superintendent	I	1	1	1	1	1
Service Division Assistant Superintendent	H	0	0	0	1	1
Water Distribution Assistant Superintendent	H	1	1	1	0	0
Utilities Crew Chief	F	3	3	3	3	3
Backflow Inspector	E	2	2	2	2	2
Water & Wastewater Infrastructure Assessment Technician	E	0	0	0	0	1
Administrative Assistant	D	1	1	1	1	1
Inventory Specialist	D	1	1	1	1	1
Equipment Operator	D	2	2	3	3	3
Utility Locate Technician	D	0	0	2	2	2
Utility Service Worker	C	4	4	4	4	4
Administrative Secretary	B	0	0	0	1	1
TOTALS		15	15	18	19	20

Water Treatment Plant						
Water Treatment Superintendent	I	1	1	1	1	1
Water Treatment Assistant Superintendent	H	1	1	1	1	1
Water Operator Sr	E	5	5	5	5	5
Water Operator 2	---	2	2	0	0	0
Administrative Assistant	D	1	1	1	1	1
Water Operator	D	3	3	5	5	5
TOTALS		13	13	13	13	13

Water Section Totals		31	31	34	35	36
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Wastewater Section

Utility Administration						
Director	L	1	1	1	1	1
Assistant Director of Operations	J	1	1	1	1	1
Assistant Director of Administration and Policy	J	1	1	1	1	1
Utilities Engineer II	I	1	1	2	2	2
Right of Way Inspector	G	0	0	0	0	1
Senior Utility Inspector	G	1	1	1	1	1
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Utility Inspector	F	3	3	3	3	4
Office Manager	F	1	1	1	1	1
Administrative Assistant	D	0	0	1	1	1
Administrative Secretary	B	1	1	0	0	0
Grounds Worker	B	2	2	2	2	2
TOTALS		13	13	14	14	16

Wastewater Collection						
Service Division Assistant Superintendent	H	0	0	0	1	1



City of Franklin, Tennessee

FY 2019 Operating Budget

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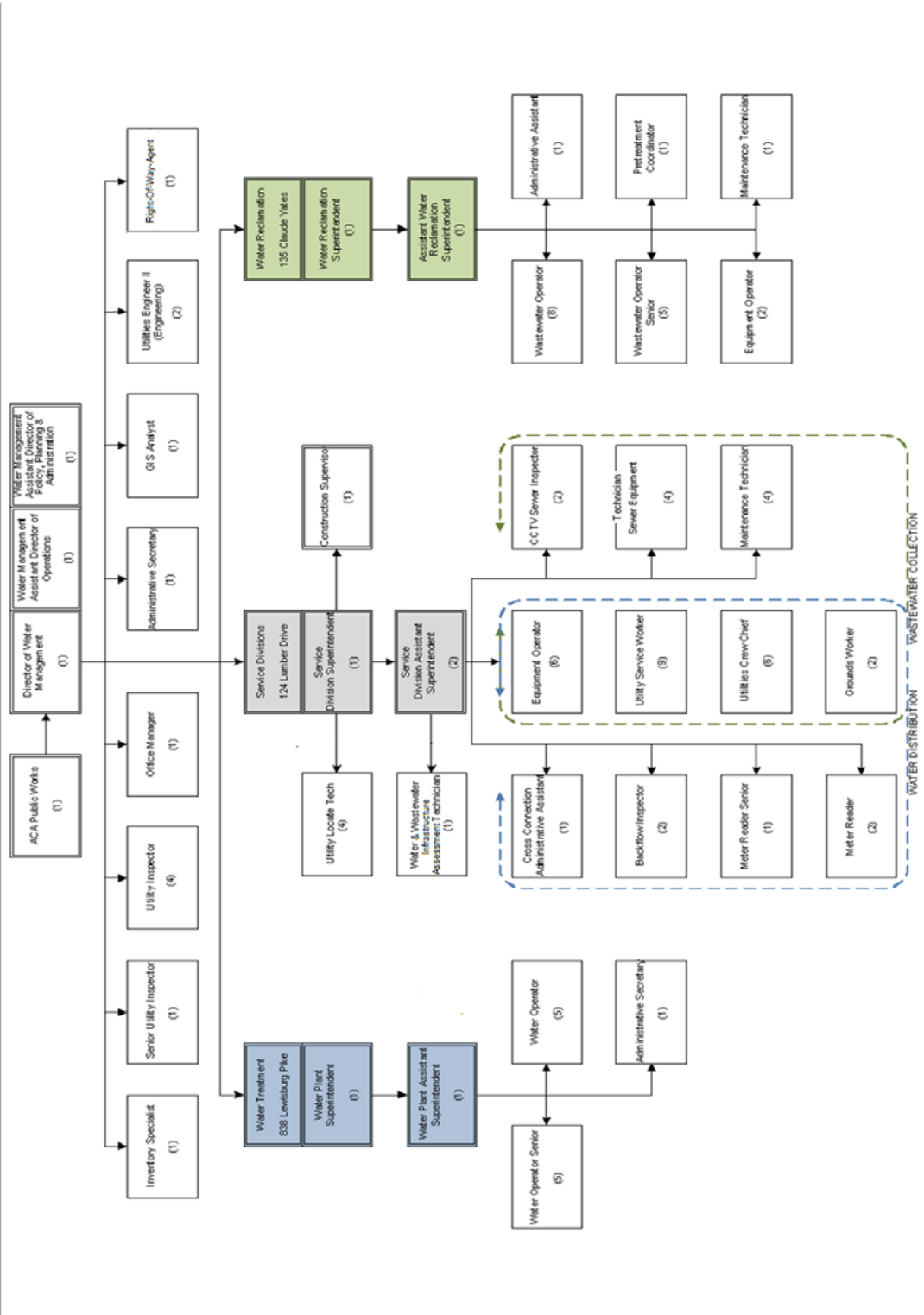
Exhibit A

Staffing by Position (Proposed)

Position	Pay Grade	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
		F-T	F-T	F-T	F-T	F-T
Wastewater Collection Assistant Superintendent	G	1	1	1	0	0
Construction Supervisor	F	1	1	1	1	1
Utilities Crew Chief	F	3	3	3	3	3
TV Truck Sewer Inspector	E	2	2	2	2	2
Maintenance Technician	E	4	4	4	4	4
Equipment Operator	D	2	3	3	4	3
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TOTALS		22	23	25	26	25
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Water Reclamation Superintendent	I	1	1	1	1	1
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Equipment Operator	D	2	2	2	2	2
Wastewater Operator	D	8	8	8	8	8
TOTALS		19	19	19	19	19
WASTEWATER SECTION TOTALS		54	55	58	59	60
Total All Employees, Water & Wastewater		85	86	92	94	96

Organizational Chart (Proposed)

City of Franklin Water Management FY 2019 – FY 2019 Biennial Budget



Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"