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**MINUTES OF THE SPECIAL MEETING  
BOARD OF MAYOR AND ALDERMEN  
FRANKLIN, TENNESSEE  
CITY HALL BOARDROOM  
TUESDAY, FEBRUARY 27, 2018 – 7:00 P.M.**

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**Board Members**

Mayor Ken Moore	P		
Vice Mayor Margaret Martin	P	Alderman Beverly Burger	P
Alderman Clyde Barnhill	P	Alderman Dana McLendon	P
Alderman Brandy Blanton	P	Alderman Ann Petersen	P
Alderman Pearl Bransford	P	Alderman Scott Speedy	A

**Department Directors/Staff**

Eric Stuckey, City Administrator	P	Jack Tucker, SES Director	
Vernon Gerth, ACA Community/Economic Dev.	P	Lisa Clayton, Parks Director	
Mark Hilty, ACA Public Works	P	Michelle Hatcher, Water Management Director	P
Kristine Tallent, ACA/CFO	P	Paul Holzen, Engineering Director	
Shauna Billingsley, City Attorney	P	Emily Hunter, Planning & Sustainability Director	P
Deb Faulkner, Police Chief		Kevin Townsel, Human Resources Director	
Rocky Garzarek, Fire Chief		Joe York, Streets Director	P
Jordon Shaw, IT Director		Lanaii Benne, Assistant City Recorder	A
Chris Bridgewater, BNS Director		Linda Fulwider, Board Recording Secretary	A

**CALL TO ORDER**

Mayor Ken Moore called the February 27, 2018, meeting to order at 7:00 p.m.

**INVOCATION**

Alderman Barnhill delivered the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Moore led the Pledge of Allegiance to the Flag of the United States of America.

**CITIZEN COMMENTS:** (Open for Franklin citizens to be heard on items not included on this Agenda. As provided by law, the Board of Mayor and Aldermen shall make no decisions or consideration of action of citizen comments, except to refer the matter to the City Administrator for administrative consideration, or to schedule the matter for Board consideration at a later date. Those citizens addressing the Board of Mayor and Aldermen are requested to come to the microphone and identify themselves by name and address for the official record)

No one came forward to speak

**COMMUNICATIONS FROM WILLIAMSON COUNTY MAYOR AND WILLIAMSON COUNTY COMMISSION**

None present.

**APPROVAL OF MINUTES**

1. **18-0139** Alderman Petersen moved to approve the February 13, 2018 Work Session and February 13, 2018 Board of Mayor and Aldermen minutes as presented. Seconded by Alderman Burger. Motion carried unanimously 7-0.

**RECOGNITIONS**

None

**MISCELLANEOUS REPORTS**

#### Missing Drop Box on Second Avenue

- Alderman Blanton noted the bill payment drop box on Second Avenue is temporarily missing due to an unfortunate accident.
- Eric Stuckey related a new box had been ordered prior to the downing of the old one, and that order has been expedited. The new box should be installed next week. In the meantime, bills can be paid at the payment window inside City Hall, 8:00 a.m. to 5:00 p.m. Monday through Friday. There is free 15-minute parking behind the Second Avenue garage just outside the entrance to City Hall. Bills can also be paid online through the City Website, or by calling 615-794-4572 to set up payments by bank draft.

#### **CONSENT AGENDA**

All items under the Consent Agenda are deemed non-controversial and routine in nature by the governing body. They will be approved as recommended by Committee or staff by one motion of the governing body. The items on the Consent Agenda will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request that it be removed from the Consent Agenda and be placed on the Regular Agenda. It will then be considered at that time. Staff recommends that Item Numbers 9-20 be placed on the Consent Agenda.

#### **2. 18-0044 Consideration of Items 9-20 on the Consent Agenda**

*Alderman Bransford moved to approve Consent Agenda Items 9-20. Seconded by Vice Mayor Martin. Motion carried unanimously 7-0.*

#### **OLD BUSINESS**

#### **3. 17-1038 PUBLIC HEARING: Consideration of ORDINANCE 2017-53, An Ordinance to Amend the Budget of the City of Franklin for Fiscal Year 2017-2018.**

**[SECOND OF THREE READINGS]**

**Kristine Tallent, ACA/CFO**

**Michael Walters Young, Budget/Strategic Innovation**

#### **Public Hearing**

With no one coming forward to speak, Mayor Moore declared the Public Hearing Closed

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*Alderman Barnhill moved to approve Ordinance 2017-53. Seconded by Vice Mayor Martin. Motion carried unanimously 7-0 on Second of Three Readings.*

#### **4. 17-0979 Consideration of ORDINANCE 2017-48, To Be Entitled: "An Ordinance To Amend Chapters 3, 5, And 8 Of The Zoning Ordinance Of The City Of Franklin, Tennessee, To Refine Transitional Features Standards For Infill Development.**

**[THIRD AND FINAL READING]**

**Emily Hunter, Planning/Sustainability Director**

**Kelly Dannenfelser, Planning Supervisor**

*Vice Mayor Martin moved to approve Ordinance 2017-48. Seconded by Alderman Barnhill.*

#### **Discussion:**

- Alderman Petersen still has concerns which are: No public notice about the affected areas; she has not seen a map of those areas generally affected, usually Central Franklin. She named subdivisions in the area that were started either in the 1980s, 1990s or 2000s. Concern because Planning & Sustainability Department will determine where this will apply. On many streets in this area and in established neighborhoods, there is a variety of heights, sizes and looks/images. At a meeting where certain overlays were discussed, there was concern expressed about owners being able to sell their property, or that their heirs and children could have the opportunity to gain more money if they did not have a lot of restrictions.

*Motion to approve Ordinance 2017-48 on Third and Final Reading carried 6-1 with Alderman Petersen voting no.*

#### **5. 18-0118 Consideration of Professional Services Agreement with Jackson Thornton Utilities (COF Contract 2018-0018) for Revenue Requirements Analysis and Cost of Service/Rate Study for**

**the Water/Wastewater/Reclaimed Water System in an Amount Not-to-Exceed \$17,000.00 for Water, \$20,000.00 for Wastewater and \$10,000.00 for Reclaimed Water.**

**Michelle Hatcher, Water Management Director**

*Alderman Barnhill moved to approve COF Contract 2018-0018 with Jackson Thornton Utilities. Seconded by Alderman Petersen. Motion carried unanimously.*

## **NEW BUSINESS**

**6. 18-0172 Consideration of RESOLUTION 2018-14, A Resolution Selecting the Design Concept for the SR96 West and Westhaven Boulevard/Old Charlotte Pike Intersection Project.**

**Paul Holzen, Director of Engineering**

**Jonathan Marston, Assistant Director of Engineering**

*Alderman Burger moved for approval of Resolution 2018-14 with Option 3. Seconded by Alderman Barnhill.*

**Discussion:**

- Alderman Petersen said she had a suggestion that she ran by Engineering, to look back at Option 1, and keep just the two lanes already there. There is one lane at the median, one lane for straight ahead and left turn. She sees no reason to change that since there is nobody going straight through. Has there been any study that said there should be separate lanes for crossing the road or make a left turn?
- Vice Mayor Martin: There are places that have lanes marked as such. If this could be done it would save the median.
- Paul Holzen: They intended to look at that on the final design. It wouldn't change the concepts being presented. Ultimately, there should be a dedicated left turn lane. The right lane could be through and right turn. Those lanes must be aligned to improve the intersection.
- Mayor Moore: The motion is Option 3 with 3 lanes.
- Mayor Moore asked Paul Holzen to succinctly describe the three options one more time
- Mr. Holzen: In all three options, Engineering has recommended there be a dedicated left turn lane that is independent of a through motion, and a right turn lane at the intersection to allow efficient phasing of the signal long-term. Option A cuts into the median at Westhaven Boulevard, with very little work done on Old Charlotte. The through lane would be aligned with Old Charlotte. That is the least expensive and staff's original recommendation. Estimated Cost \$400,000. Options B and C are essentially the exact same option with Option C having curb and gutter on the north side, and Option B without curb and gutter. However, in those options, there is a dedicated left turn lane and the additional through lane. The through lane alignment, requires some work on Old Charlotte for Option B and C.
- Alderman Burger: Selected Option 3 to make sure we are looking long-term. Need to do the right thing to the North and make this intersection totally functioning and totally ready for the future. Willing to spend \$1,130,000 and do it right the first time.
- Alderman Petersen: Her proposal was not to have the dedicated left turn. In the Cool Springs area, there are similar lanes. For now, and for the next few years it is unknown what could develop out there. The dedicated right-turn lane and the straight lane in one would not require work on the other side, and it would save the median. Old Charlotte won't be connected to anywhere. It would cost very little if the median isn't involved. Need some idea of what is going out there before improving any part of Old Charlotte.
- Alderman McLendon: Concerned about full buildout in anticipation of an event that is not even on the timeline. He has a problem with a dedicated lane going directly across a seldom used road.
- Vice Mayor Martin: Westhaven must come up with this money. Why can't one of lanes be taken out?

- Mr. Holzen: As in Option A, can take out the left lane, and leave the median, as Alderman Petersen suggested.
- Mr. Stuckey: Suggested staff cost out Alderman Petersen's suggestion, which would be a fourth option.
- Mr. Holzen estimated it would cost \$325,000 to \$350,000.
- Aldermen Barnhill and Bransford both expressed that items should be fully vetted during Work Sessions before coming to the voting meetings. There was entirely too much discussion on this item during this meeting.

*Alderman Barnhill moved to defer Resolution 2018-14 to March 13 Work Session and BOMA meetings. Seconded by Alderman Blanton. Motion carried 6-1 with Alderman Burger voting no*

7.      18-0164      **Consideration of Appointment of Rob Wigton to the Housing Commission, Replacing C. David Logan.**

**Dr. Ken Moore, Mayor**

*Alderman Burger moved to approve the appointment of Rob Wigton to the Housing Commission. Seconded by Vice Mayor Martin. Motion carried unanimously 7-0.*

8.      18-0176      **Consideration of Mayor's Reappointment of Justin Stelter to the Tree Commission.**

**Dr. Ken Moore, Mayor**

*Alderman Bransford moved to approve reappointment of Justin Stelter to the Tree Commission. Seconded by Alderman Bransford. Motion carried unanimously 7-0.*

#### **CONSENT AGENDA**

9.      17-0971      **Consideration of ORDINANCE 2017-52, To Be Entitled: "An Ordinance to Rezone 188.28 Acres from Estate Residential (ER) District to Civic and Institutional (CI) District for the Property Located East of I-65 and West of the Harpeth River, Southeast Municipal Complex"**

**[THIRD AND FINAL READING]**

**Franklin Municipal Planning Commission  
Emily Hunter, Planning/Sustainability Director  
Amy Diaz-Barriga, Current Planning Supervisor  
Josh King, Principal Planner**

*Ordinance 2017-52 approved unanimously on Third and Final Reading*

10.      18-0029      **Consideration of ORDINANCE 2017-54, An Ordinance to Create Title 2, Chapter 2 of the City of Franklin Municipal Code Relating to the Creation of a Development Services Advisory Commission.**

**[SECOND AND FINAL READING]**

**Eric Stuckey, City Administrator  
Vernon Gerth, ACA Community/Economic Dev.**

*Ordinance 2017-54 approved unanimously on Second and Final Reading*

11.      18-0123      **Consideration of ORDINANCE 2017-44 Amending Title 16, Chapter 2, Street Excavations and Cuts, of the Franklin Municipal Code.**

**[FIRST OF TWO READINGS]**

**Mark Hilty, ACA Public Works  
Joe York, Streets Director**

*Ordinance 2017-44 approved unanimously on First of Two Readings*

12.      18-0124      **Consideration of ORDINANCE 2017-45, An Ordinance to Amend the City of Franklin Municipal Code, Appendix A -Comprehensive Fees and Penalties, Chapter 16 – Streets and Sidewalks, Etc. for the Purpose of Adding Right-of-Way Occupancy Permit Fees.**

**[FIRST OF TWO READINGS]**

**Mark Hilty, ACA Public Works  
Joe York, Streets Director**

*Ordinance 2017-46 approved unanimously on First of Two Readings*

13. 18-0105 **Consideration of RESOLUTION 2018-08, A Resolution to Revise the Organizational Chart within the Street Department.**  
Joe York, Streets Director  
*Resolution 2018-08 approved unanimously*
14. 18-0119 **Consideration of RESOLUTION 2018-10, A Resolution to Revise the Organizational Chart within the Parks Department.**  
Lisa Clayton, Parks Director  
*Resolution 2018-10 approved unanimously*
15. 18-0130 **Consideration of RESOLUTION 2018-11, A Resolution to Revise the Organizational Chart within Revenue Management and City Court.**  
Lawrence Sullivan, Assistant City Recorder Revenue  
*Resolution 2018-11 approved unanimously*
16. 18-0121 **Consideration of Procurement Award to PFM Financial Advisors, LLC of Memphis, Tennessee for Municipal Advisor Financial Advisory Services for a Term of Award for the Finance Department (Purchasing Office Procurement Solicitation No. 2018—006; \$16,000 Budgeted in 110-85525-41500 for Fiscal Year 2018; Contract No. 2018-0001)**  
*Approved unanimously* Kristine Tallent, ACA/CFO
17. 18-0125 **Consideration of Procurement Award to Government Portfolio Advisors of Portland, Oregon in the Flat-Fee Amount of \$48,000 Per Year for Non-Discretionary Investment Advisory Services for Certain Non-Pension Assets of the City for a Term of Award for the Finance Department (Purchasing Office Procurement Solicitation No. 2018-011; \$25,000 Budgeted in 110-85520-41500 for Fiscal Year 2018; Contract No. 2018-0006).**  
*Approved unanimously* Kristine Tallent, ACA/CFO
18. 17-1039 **Consideration of a New Liquor License for Magnum Wines, LLC, d/b/a Corner Wine and Spirits (Ranjanben Patel, Managing Agent, and Hemang Patel), 1110 Hillsboro Road, Suite 120, Franklin, TN 37064**  
*Approved unanimously* Lanaii Benne, Assistant City Recorder
19. 18-0091 **Consideration of Event Permit for Freedom Middle 5K sponsored by Freedom Middle School on March 10, 2018.**  
*Approved unanimously* Deb Faulkner, Police Chief
20. 18-0092 **Consideration of Event Permit for WillPower 5K on April 14, 2018 in Downtown Franklin.**  
*Approved unanimously* Deb Faulkner, Police Chief

#### **RECEIPT OF REPORTS AND ITEMS APPROVED ON BEHALF OF THE BOARD**

21. 18-0138 **Professional Services Agreement with True North Geographic Technologies, LLC (COF Contract No. 2017-0361) for the Update to Water Management Department's GIS Layers to ESRI's Local Government Information Model in an Amount Not-to-Exceed \$9,180.00.**  
*Item received* Jordon Shaw, IT Director  
Michelle Hatcher, Water Management Director

#### **NO EXECUTIVE SESSION**

#### **EXECUTIVE SESSION**

22. 18-0143 **Consideration of Motion to Enter Executive Session for Purpose of Reviewing Various Matter of Pending Litigation.**  
Shauna Billingsley, City Attorney

**RETURN FROM EXECUTIVE SESSION**

23. 18-0145 Consideration of Matters from Executive Session  
Dr. Ken Moore, Mayor

**ADJOURN**

*Alderman Burger moved to adjourn. Seconded by Vice Mayor Martin. Motion carried unanimously 7-0*

Meeting adjourned @ 7:45 p.m.

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Dr. Ken Moore, Mayor

Minutes prepared by: Linda Fulwider, Board Recording Secretary, City Administrator's Office 10/4/2018 9:27 AM