

RESOLUTION 2018-16

A RESOLUTION TO AMEND THE TABLE OF ORGANIZATION FOR THE HUMAN RESOURCES DEPARTMENT

WHEREAS, the current organization chart for the Human Resources Department no longer meets the needs of the City; and

WHEREAS, the modification to the Human Resources Department organizational chart will require no additional expense from the 2017-2018 HR budget; and

WHEREAS, the Board of Mayor and Aldermen believe it is in the best interest of the City to adopt the changes below relative to the organizational Chart of the Human Resources Department.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Mayor and Aldermen for the City of Franklin as follows:

Section 1. The following positions shall be revised as part of the FY 2017-2018 Human Resources Department organizational chart:

- The Part-Time Administrative Assistant shall be reclassified to the position of Full-time Administrative Assistant.
- The vacancy of Assistant HR Director shall be revised to HR Manager.
- The Benefits Technician shall be reclassified to the position of HR Generalist.

Section 2. The FY 2018 approved organizational chart shall be replaced with Exhibit A and B.

Section 3. BE IT FINALLY RESOLVED by the Board of Mayor and Aldermen of the City of Franklin, Tennessee, that this resolution shall take effect from and after its passage on first and final reading, the health, safety, and welfare of the citizens requiring it.

IT IS SO RESOLVED AND DONE on this ___ day of _____, 2018.

ATTEST:

By: _____

Eric S. Stuckey
City Administrator

CITY OF FRANKLIN, TENNESSEE

By: _____

Dr. Ken Moore
Mayor

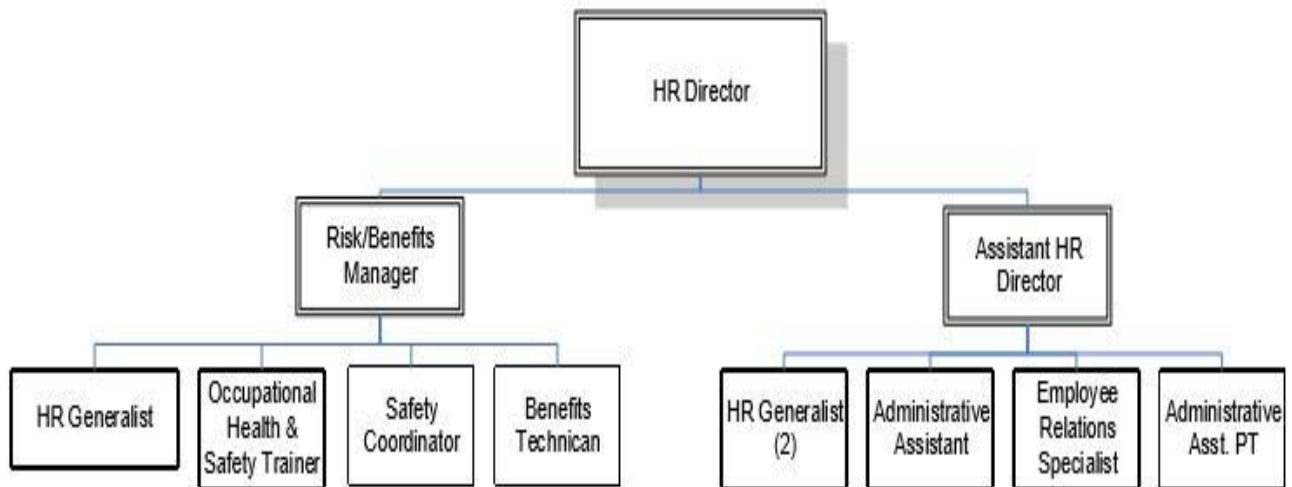
Approved as to Form

By: _____

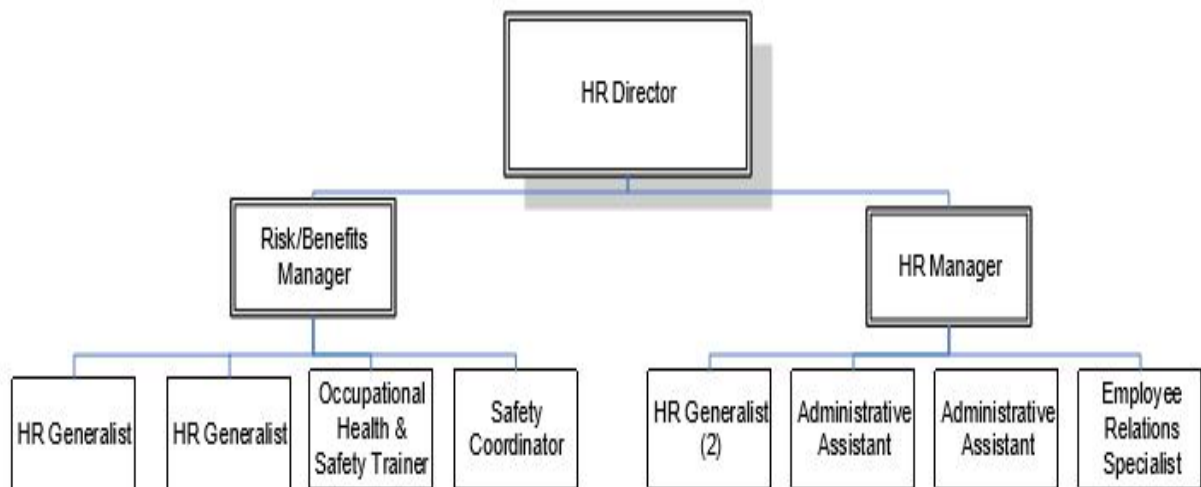
Shauna R. Billingsley
City Attorney

Exhibit A

Existing Organizational Chart



Proposed Organizational Chart



**Proposed Organization Chart assumes current level of authorized staffing.*

Exhibit B

Staffing by Position

Position	Pay Grade	FY 2015		FY 2016		FY 2017		FY 2018		Proposed	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Human Resources Director	Grade L	1	0	1	0	1	0	1	0	1	0
Assistant HR Director/Benefits	Grade K	1	0	0	0	0	0	0	0	0	0
Assistant HR Director	Grade K	0	0	1	0	1	0	1	0	0	0
Risk/Benefits Manager	Grade K	0	0	1	0	1	0	1	0	1	0
HR Manager	Grade J	0	0	0	0	0	0	0	0	1	0
Risk Manager	Grade J	1	0	0	0	0	0	0	0	0	0
Employee Relations Mgr II	Grade J	1	0	0	0	0	0	0	0	0	0
Employee Relations Specialist	Grade G	0	0	1	0	1	0	1	0	1	0
Occupational Health & Safety Trainer	Grade G	1	0	1	0	1	0	1	0	1	0
Safety Coordinator	Grade G	1	0	1	0	1	0	1	0	1	0
Human Resources Generalist	Grade G	2	0	2	0	2	0	3	0	4	0
Benefits Technician	Grade D	1	0	1	0	1	0	1	0	0	0
Human Resources Technician	Grade D	2	0	2	0	2	0	0	0	0	0
Administrative Assistant	Grade D	0	1	0	1	0	1	1	1	2	0
TOTALS		11	1	11	1	11	1	11	1	12	0