



*City of Franklin, Tennessee*  
**FY 2019 Operating Budget Request**

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# Building and Neighborhood Services & CDBG Fund

Chris Bridgewater, Director



## *City of Franklin, Tennessee - FY 2019 Budget Request* **Building and Neighborhood Services**

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### **Outline**

- Purpose of Department**
- Organization Chart**
- Base Budget Request**
  - Personnel**
  - Operations**
  - Capital**
- Program Enhancements**
- Summary**



## *City of Franklin, Tennessee - FY 2019 Budget Request* **Building and Neighborhood Services**

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### **Purpose of Department**

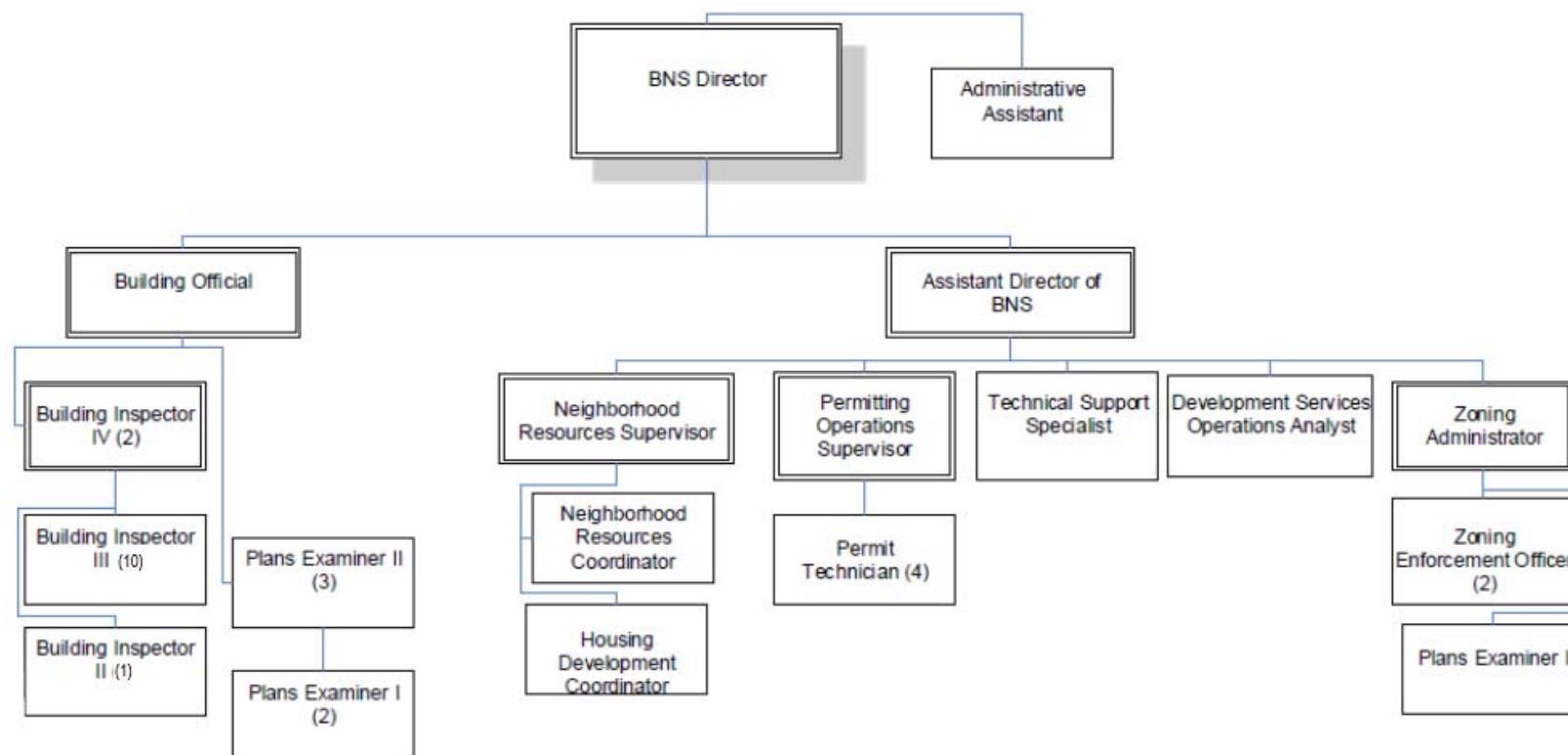
**The Building and Neighborhood Services Department supports the safety and quality of life for the residents and visitors of the City of Franklin. The department has multiple responsibilities including: plan review of construction documents, issuing permits (building, sign, driveway, and tree removal), construction inspections, property maintenance violation enforcement, and enforcement of other standards and regulations found in the Franklin Municipal Code and Zoning Ordinance. There are four divisions within this department: 1) Building Codes Review and Inspections, 2) Development Services and Permitting, 3) Zoning Administration and Inspections and 4) Neighborhood Resources and Housing.**



# City of Franklin, Tennessee - FY 2019 Budget Request

## Building and Neighborhood Services

### Organization Chart





## *City of Franklin, Tennessee - FY 2019 Budget Request* **Building and Neighborhood Services**

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### **Base Budget Request: Personnel**

**BNS currently has 36 positions and a requested budget of \$2.8 million. No new positions are needed to maintain current level of service.**

**Three positions are currently in the interview process, 4 team members have been promoted to new positions, and there are 7 team members new to the organization. Training will be a focus for our team this year.**

**Several positions were identified in the recent Compensation Study as below market rate and were adjusted in pay grade.**

**The Inspector I position is proposed to be merged into the Inspector II position. The Inspector I position was an entry level position for inspectors being trained. The pay grade for this position was not sufficient to be competitive to the construction industry and it was problematic finding candidates with a construction background.**



## ***City of Franklin, Tennessee - FY 2019 Budget Request*** **Building and Neighborhood Services**

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### **Base Budget Request: Operations**

**FY 2018 Budget: \$471,957**

**FY 2019 Budget: \$290,903**

**Decrease of \$181,054 or (38.4%)**

**The base budget request for BNS is lower than last year's base budget request at \$290,903. Additional amounts have been programmed for increases in training costs, licensing, and costs associated with training and equipping new personnel. One time program enhancements that have been implemented have been removed.**

**The pass-through grant from THDA for the Emergency Shelter Program has not been funded this year and is discontinued.**



## *City of Franklin, Tennessee - FY 2019 Budget Request* **Building and Neighborhood Services**

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### **Base Budget Request: Capital**

**BNS does not have any anticipated Capital expenditures in the base budget.**



## ***City of Franklin, Tennessee - FY 2019 Budget Request*** **Building and Neighborhood Services**

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### **Program Enhancement Requests**

**BNS has proposed five program enhancement requests:**

- 1) Use of Technology Fee to make service delivery improvements**
- 2) Contractor Training**
- 3) Routine vehicle replacement of aging vehicles (1 Chevy Equinox).**
- 4) Training for Officials**
- 5) Video Equipment for Violation Verification**





## *City of Franklin, Tennessee - FY 2019 Budget Request* **Building and Neighborhood Services**

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### **Summary**

**The focus for the Department in the coming year is to implement the 2018 International Construction Codes. State law requires that jurisdictions adopt codes that are within 7 years of the most current published edition.**

**BNS will continue to focus on improving our online processes and services through the Technology Fee program. Tablets and a Mobile Inspection app for inspectors have been deployed. Enforcement staff will have tablets deployed this year.**

**BNS will utilize statistics on pass/fail rates and most common code violations to give contractors feedback on their performance. Training will be offered in areas that are most problematic.**



*City of Franklin, Tennessee*  
**FY 2019 Operating Budget Request**

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**Community Development  
Block Grant (CDBG)  
Fund**



## *City of Franklin, Tennessee* - **FY 2019 Budget Request** **Community Development Block Grant (CDBG) Fund**

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### **Outline**

- Purpose of Department**
- Budget Request & Goals**



## ***City of Franklin, Tennessee - FY 2019 Budget Request*** **Community Development Block Grant (CDBG) Fund**

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### **Purpose of Department**

**The Community Development Block Grant is funded by the Department of Housing and Urban Development based on an annual formula provided by HUD. Under the formula guideline the City receives about Two-Hundred and Fifty Thousand Dollars annually (\$250,000). To date the City of Franklin has received approximately Two-Million Dollars (\$2,000,000) which has been used for emergency rehabilitation of about 66 homes within the City of Franklin for our elderly and low income residents, furthering Fair Housing education, new construction of single family homes within the Hard Bargain and Natchez neighborhoods and administering homeless assistance on an as-needed basis.**

**The City continues to build strong relationships within the community and with the existing non-profits.**



## *City of Franklin, Tennessee - FY 2019 Budget Request* **Community Development Block Grant (CDBG) Fund**

### Budget Request & Goals

	2016 Actual	2017 Actual	2018		2019 Budget	2018 v. 2019	
			Budget	Estimated		\$	%
Beginning Fund Balance	20,212	85,185	86,263	86,263	63,263		
Revenues	330,297	231,452	250,300	236,000	255,306	5,006	2.00%
Expenditures	265,323	230,374	274,000	259,000	250,500	-23,500	-8.58%
Ending Balance	85,185	86,263	62,563	63,263	68,069		

- Prepare an Annual Action Plan and a Consolidated Annual Performance Evaluation Report for public review & BOMA approval.
- Efforts may include rehabilitation of homes, new construction, neighborhood signs and/or land acquisition for the purpose of building affordable single family homes.