
**MINUTES OF THE WORK SESSION
BOARD OF MAYOR AND ALDERMEN
FRANKLIN, TENNESSEE
CITY HALL BOARDROOM
TUESDAY, JUNE 27, 2017 – 5:00 P.M.**

Board Members

Mayor Ken Moore
Vice Mayor Pearl Bransford
Alderman Clyde Barnhill
Alderman Brandy Blanton
Alderman Beverly Burger

Alderman Dana McLendon
Alderman Margaret Martin
Alderman Ann Petersen
Alderman Michael Skinner

Department Directors/Staff

Eric Stuckey, City Administrator
Vernon Gerth, ACA Community/Economic Dev
Mark Hilty, ACA Public Works
Kristine Tallent, ACA/CFO
Shauna Billingsley, City Attorney
Deb Faulkner, Police Chief
Rocky Garzarek, Fire Chief
Fred Banner, IT Director
Chris Bridgewater, BNS Director

Becky Caldwell, SES Director
Lisa Clayton, Parks Director
Michelle Hatcher, Interim Water Management Director
Paul Holzen, Engineering Director
Emily Hunter, Planning & Sustainability Director
Kevin Townsel, HR Director
Joe York, Streets Director
Lanaii Benne, Assistant City Recorder
Linda Fulwider, Board Recording Secretary

Call to Order

Mayor Ken Moore called the Work Session to order at 5:00 p.m.

Citizen Comments

No one came forward to speak.

WORK SESSION DISCUSSION ITEMS

1. **17-0569 Discussion with Williamson County Government Regarding an Interlocal Agreement to Redistribute the Half of the On-Half Percent Sales Tax Increase That is Not Allocated for Schools. (COF Contract No. 2017-0145)**

Eric Stuckey, City Administrator

Williamson County Mayor Rogers Anderson and Williamson County Chief Financial Officer Nina Graham introduced the item. The County is proposing to increase the local sales tax county wide from the current 2.25 percent to the proposed 2.75 percent and asks that the City agree to dedicate its portion (.5 percent increase) to schools for the first three years.

Mayor Anderson stated this funding part of School Superintendent Dr. Looney's plan to raise one-half billion dollars for school renovations, additions (expansions), and new schools. He explained that the County Commission will introduce a resolution for a countywide sales tax increase. An affirmative vote of the majority of the county commission would be needed to put this on a referendum. All cities within Williamson County are being asked to do a 3-year program of an

increase from 9.25 to 9.75. The City would then receive its half of the .5 percent at the end of three years.

Mayor Anderson stated that if the referendum passes by the voters, the City of Franklin would give up one half of a percent to Williamson County Schools during the first three years of its implementation.

Discussion:

- Vice Mayor Bransford asked if no additional funding would be needed after three years. Mayor Anderson explained that with the growth that is occurring in Williamson County, most of the growth is within the city limits. The way the bond schedule is set up, within three to four years it would begin to plane out, come down, and then the County would be paying off the debt by then.
- Alderman Burger stated she believes it is going to be a hard sell to residents because it sunsets in three years.
- Mayor Anderson replied that citizens have to make the decision on the funding of schools. After the three-year window, **half of** this money will roll back to the city where it was generated. He reiterated the need for funding of new schools if the county schools double in population by 2040. An alternative to raise the money is property tax.
- Mayor Moore asked for clarification that at the end of three years the agreement goes away, but the school would continue to receive 50 percent.
- Mayor Anderson stated that the money goes directly to schools from the sales tax. Their half of this increase goes directly to the county side to pay for the ‘bricks and mortars’, debt service.
- Mr. Stuckey clarified that the agreement for the cities to dedicate their **half of the revenue generated by the new sales tax** to debt service for three years. Thereafter, the sales tax continues as currently in place – one-half for public schools, one half for City of Franklin operations.
- Mayor Anderson shared that a school in Thompson Station is currently under construction and that it takes approximately 2 years to get a school to ‘open’ status. This increase gives us an opportunity to get the funding in place.
- Alderman Martin asked how much the City’s portion would produce.
- Mr. Stuckey replied that in the current year, the total one-half percent would generate \$15M collectively, and \$7.4 million would be the City’s half. The total would be \$15 million a year to County, then approximately \$7.5 million thereafter coming annually to the City if the tax was in place.
- Alderman Skinner stated this needs to be supported to maintain school standards.
- Mayor Anderson stated that he does not want to interrupt a City election. He shared that if County Commissioners pass the proposed resolution (13 affirmative out of 24), the County then has 75 days to put it on a ballot for the public’s vote. It will need to be done no later than 90 days. He confirmed this will not go on the Commission’s July meeting agenda, but rather sometime **later in the year**. It requires an affirmative vote of the majority of Williamson County voters in all areas except for Fairview, since they are at a 9.75% tax rate already. The second entity to sign on was the School Board. Each city in Williamson County is being asked to support the Resolution.
- Mr. Stuckey asked if there is a certain timing for response from the City to which Mayor Anderson replied, “30 days, if possible”.
- Alderman Petersen asked for clarification on the 75 – 90 days for referendum.
- Mayor Anderson replied that it is indicative of when the County Commissioners vote on the Resolution. Once the County Commission votes, the Clerk processes the paper, and the

Mayor signs the Resolution. From that point, there are 75 days to put it on a ballot and 90 days to complete the voting.

2. 17-0525 Presentation of Trail/Connectivity Projects

Eric Stuckey, City Administrator
Lisa Clayton, Parks Director

Eric Stuckey introduced Julian Bibb and Adam Ballash, members of an informal work group involving Friends of Franklin Parks, Heritage Foundation, and private citizens focused on trails and connectivity opportunities.

Mr. Bibb explained the committee is not working on the Harpeth Meadows/Jeff Bethurum property, but rather they are looking at ways to develop and promote connectivity throughout Franklin. Their central focus has been the development of a river walk on the west side of the Harpeth River from Franklin Road behind Puckett's Boathouse to the existing City trail around Bicentennial Park, along Bicentennial Park into Chestnut Bend, a trail to the Recreation Center, and ultimately connecting to the sidewalks along Mack Hatcher. Also, looking to propose a bridge from the City property adjacent to Chestnut Bend into Harlinsdale to be close to the existing canoe launch site. This would all require a cooperative effort with the City, County, and HOA's.

He stated the committee is also focused on river trails and perhaps sidewalk connectivity from Bicentennial Park to Pinkerton Park, trails along the CSX railroad, trails to Eastern Flank, naming the trail, and raising private funds and sponsorships for trail development. Mr. Bibb noted that TDOT has agreed to fund 80% of the cost of a bridge from the City property adjacent to Chestnut Bend across the Harpeth River on to Harlinsdale.

Discussion:

- Alderman Petersen commented that the Parks' Master Plan has deficits of sidewalks, trails, and neighborhood parks
- Mr. Ballash agreed that special needs/special interest parks and overall park space is needed, particularly on the east side of Franklin, not just the area within Mack Hatcher
- Alderman Skinner asked if the group would operate under Friends of Franklin Parks to which Mr. Bibb answered, "yes, through the MOU (Memorandum of Understanding) with the City"

3. 17-0573 Consideration of Ordinance 2017-29, an Ordinance to Create Title 2, Chapter 6 of the City of Franklin Municipal Code Relating to the Creation of the Franklin Public Art Commission.

Vernon Gerth, ACA Community & Economic Development
Monique McCullough, Public Outreach Specialist

Eric Stuckey noted that staff and interested citizens have worked together as a group to develop a public art program. An ordinance outlining policies for the Commission is now drafted for the Board's consideration.

Vernon Gerth thanked the group for their dedicated efforts for a Public Art Commission. A policy manual will help promote public art in the community, but noted it does not fund the organization. The commission will be comprised of nine members, giving oversight for public art on non-residential property and within the public right-of-way. The commission will provide recommendations to the Board of Mayor and Aldermen. This program does not provide any type of funding mechanism or dedicated funding at this time.

Julie Walton Garland and Ellie Westman Chin thanked staff and expressed excitement of the public art initiative.

Discussion:

- Alderman Blanton questioned how the committee was reduced to 9 members.
- Ellie Westman-Chin answered that the group wanted a smaller number to start with; Ms. Garland added that the commission is mainly comprised of Franklin businesses and citizens dealing with the arts.
- Alderman Burger recommended the language of the Ordinance in section 2-602, number 3, “Encourage donations/grants” be changed to read, “actively seek donations/grants”.
- Mayor Moore then opened the item up to public comments.
- Mr. Michael Phillips thanked the committee representatives for their work on preparing the Ordinance. He commented that the way it is written, one must own and operate a business in Franklin, and believes that would limit the number of commissioners. Suggested it be reworded to include the cultural arts assets in the community.

4. **17-0557 Presentation and Overview of the City of Franklin Stormwater Qualified Local Program.**
Paul Holzen, Engineering Director

Item acknowledged; no discussion.

5. **17-0540 ★Consideration of Change Order No. 2 to the On-Call Annual Contract for Called Bonds (COF Contract No. 2015-0080) with Tennessee Valley Paving Company for Time Extension Through June 30, 2018.**

Joe York, Streets Director
Paul Holzen, Engineering Director

Eric Stuckey noted these contracts are rolling over another year and are on the June 27, 2017 voting session for approval by the Board.

6. **17-0542 ★Consideration of Change Order No. 2 to the On-Call Annual Contract for Concrete Curb and Sidewalk Repairs (COF Contract No. 2015-0081) with M.A.Y. Construction, Inc. for Time Extension Through June 30, 2018.**

Joe York, Streets Director
Paul Holzen, Engineering Director

Eric Stuckey noted these contracts are rolling over another year and are on the June 27, 2017 voting session for approval by the Board.

7. **17-0545 ★Consideration of Change Order No. 2 to the On-Call Annual Contract for Roadway Repairs and Resurfacing (COF Contract No. 2015-0083) to Tennessee Valley Paving Company for a Time Extension Through June 30, 2018.**

Joe York, Streets Director
Paul Holzen, Engineering Director

Eric Stuckey noted these contracts are rolling over another year and are on the June 27, 2017 voting session for approval by the Board.

8. **17-0546 ★Consideration of Change Order No. 2 to the On-Call Annual Contract for Stormwater and Drainage Improvements (COF Contract No. 2015-0084) with Sessions Paving Company for a Time Extension Through June 30, 2018.**

Joe York, Streets Director
Paul Holzen, Engineering Director

Eric Stuckey noted these contracts are rolling over another year and are on the June 27, 2017 voting session for approval by the Board.

9. 17-0547 **★Consideration of Change Order No. 2 to the On-Call Annual Contract for Traffic Signal and Interstate Lighting Modification and Repairs (COF Contract No. 2015-0085) with S&W Contracting Company, Inc. for a Time Extension Through June 30, 2018.**

Joe York, Streets Director
Paul Holzen, Engineering Director

Eric Stuckey noted these contracts are rolling over another year and are on the June 27, 2017 voting session for approval by the Board.

10. 17-0490 **Discussion Regarding Parkland Dedication Applicability for The Standard at Cool Springs Development.**

Lisa Clayton, Parks Director

Eric Stuckey explained this is a more specific parkland consideration than others in the area of east Franklin. Staff is looking at what is currently allowed at other developments in the east corridor of Franklin for the same consideration at The Standard development.

Lisa Clayton explained that the Ovation development is allowed to receive a credit for building mountain biking trails along the hillsides. Currently, The Standard is allowed fees in lieu of, or land. Staff would like to do the same thing at The Standard as is allowed at Ovation; allow The Standard to design and construct four to five miles of biking trails and that land would be their credit. Proposes that The Standard maintain the trails for 15 years. No modification of standards because this is not a P.U.D.

Asking the Board for approval for staff to work with representatives of The Standard to design and provide an itemized budget for their parkland dedication. Provides for connection to Carothers multi-purpose trail system all the way to Liberty Park and utilizing the hillside.

Discussion:

- Vice Mayor Bransford asked for clarification of the City taking over maintenance of this area after the initial 15-year period to which Ms. Clayton confirmed the City would maintain the area after the initial 15-year period.
- Alderman Blanton asked where the patrons would park to utilize the trail head at Carothers.
- Ms. Clayton answered that Columbia State has issued parking permits, and a parking permit is required to park on campus. Lifetime fitness and Ovation has areas where the general public could access the trail.

11. 16-0835 **Discussion of Ordinance 2016-42, Proposed Changes to Amend Title 17 of the Municipal Code.**

Mark Hilty, ACA Public Works
Becky Caldwell, SES Director

Eric Stuckey noted that staff spoke to the Budget and Finance Committee regarding clarifying customer classes. It was decided to defer the item to the July 11, 2017 Work Session.

12. 17-0496 **Consideration of Resolution 2017-40 To Be Entitled, “A Resolution of the City of Franklin, Tennessee Relating to ICMA Regarding Participation for Designated Employees of the City.**

Kevin Townsel, HR Director

Eric Stuckey noted the ICMA Participation documents change the words ‘Personnel Director’ to ‘Human Resources Director’.

13. 17-0436 **Consideration of Bids Received for Municipal Solid Waste Transport Services and, Optionally, Municipal Solid Waste Transfer Station Operation Services, for the City’s Municipal Solid Waste Stream that is Processed at the City’s Solid Waste Transfer Station, for the Sanitation**

and Environmental Services Department (Purchasing Office Procurement Solicitation No. 2017-008).

**Mark Hilty, ACA Public Works
Becky Caldwell, SES Director**

(Items 13 and 14 were taken together)

Eric Stuckey noted the Board changed disposal processes on transportation and landfilling approximately five years ago. At that time the City entered into an agreement with Bi-County Services; nine years remain in the agreement. Bi-County is a government entity that provides the functions of hauling and landfilling; this has been very productive and financially beneficial as well. SES Director Becky Caldwell noted that a letter of intent to extend the agreement was sent to Bi-County.

Mr. Stuckey added that the contract is unilaterally written as far as terms and cancellation; if the City wanted to take another route, 30 days' notice could be given.

Discussion:

- Alderman Blanton shared that it concerns her to outsource the transfer station. Wants to make sure the City is careful with regards to budget impact and a quality of life for Franklin.
- Alderman Skinner asked if the City entered into a 30-year bid, would it be unilateral like Bi-County?
- Mr. Stuckey answered that it is written to be very much of the City controlling that, but it is not the same agreement. Being able to have the 30 years of capacity at a manageable cost is the primary issue being reviewed. Does not see the collection side going the route of the transfer station; desires to maintain providing a high-level quality of service. This is an opportunity to look at the landfill aspect.
- Mayor Moore clarified the City is still in the middle of reviewing the issue.
- Mr. Stuckey reiterated this is a formal procurement for which no recommendation is prepared due to staff still working through the process.
- Dawn Cole, Public Sector Representative for Waste Management Company, shared that their company is excited to be considered as a service provider to the City.
- Mr. Stuckey reiterated this is still a formal procurement process; we don't have a recommendation yet.

- 14. 17-0437 Consideration of Bids for Municipal Solid Waste Sanitary Landfill Disposal Services, for the Sanitation and Environmental Services Department (Purchasing Office Procurement Solicitation No. 2017-009).**

**Mark Hilty, ACA Public Works
Becky Caldwell, SES Director**

(Taken with item number 13)

- 15. 17-0574 Consideration of Resolution 2017-44, A Resolution Adopting a Policy for the Use, Maintenance, and Retention of Security Video Cameras on City-Owned Properties.**

Eric Stuckey noted that the City's budget included cameras in public garages. This policy provides guidelines for maintaining those recordings.

- 16. 17-0575 Consideration of Resolution 2017-05, A Resolution to Amend the City of Franklin Records Retention Policy Relative to Social Media and Security Video Camera Records.**

Eric Stuckey noted that this Resolution updates the City's retention policy for both social media and video retention. Neither relate to body-worn cameras

17. 17-0491 Continued Discussion Regarding Columbia Avenue Improvements Project Design Alternatives and Consideration of DRAFT Resolution 2017-43 to Select the Corridor Design Concept for the Columbia Avenue Widening & Improvements Project.

Paul Holzen, Engineering Director

Mr. Holzen gave a presentation of proposed improvements to Columbia Avenue.

- Showed concept of realignment with and without roundabout concepts.
- Stated they would try to keep a five-foot wide center lane at certain locations.
- Safety and operations are main concern; will incorporate grass sections where feasible
- Proposing to shift primary access from businesses on Columbia Avenue to side streets when possible
- Staff intends to discuss these proposals with business/property owners to understand their operations and finalize these proposals
- Explained myths and facts relating to traffic roundabouts
- Utilities will be a challenge on this project; staff is assessing this impact

Eric Stuckey added that staff's intent is to explain "access control" to the Board since the major concern with the 5-lane configuration is safety.

A special work session will be set soon for further discussion of this project.

Other Business

None

Adjournment

Work Session adjourned @ 7:25 p.m.

Dr. Ken Moore, Mayor

Minutes prepared by: Lanaii Benne, Assistant City Recorder, City Administrator's Office - updated 10/24/2017 10:57 AM