
**MINUTES OF THE WORK SESSION
BOARD OF MAYOR AND ALDERMEN
FRANKLIN, TENNESSEE
CITY HALL BOARDROOM
TUESDAY, JUNE 13, 2017 – 5:00 P.M.**

Board Members

Mayor Ken Moore	P		
Vice Mayor Pearl Bransford	P	Alderman Dana McLendon	P
Alderman Clyde Barnhill	P	Alderman Margaret Martin	P
Alderman Brandy Blanton	P	Alderman Ann Petersen	P
Alderman Beverly Burger	P	Alderman Michael Skinner	P

Department Directors/Staff

Eric Stuckey, City Administrator	P	Becky Caldwell, SES Director	
Vernon Gerth, ACA Community/Economic Dev.	P	Lisa Clayton, Parks Director	P
Mark Hilty, ACA Public Works		Michelle Hatcher, Interim Water Management Dir.	P
Kristine Tallent, ACA/CFO	P	Paul Holzen, Engineering Director	P
Kristen Corn, Assistant City Attorney	P	Jonathan Marston, Assistant Director Engineering	P
Deb Faulkner, Police Chief		Emily Hunter, Planning & Sustainability Dir.	P
Rocky Garzarek, Fire Chief	P	Kevin Townsel, HR Director	P
Fred Banner, IT Director	P	Joe York, Streets Director	P
Chris Bridgewater, BNS Director	P	Lanaii Benne, Assistant City Recorder	P
		Linda Fulwider, Board Recording Secretary	P

Call to Order

Mayor Ken Moore called the Work Session to order at 5:00 p.m.

Citizen Comments

No one came forward to speak.

WORK SESSION DISCUSSION ITEMS

1. 17-0498 Presentation on Pet Friendly Cities Event

**Eric Stuckey, City Administrator
Milissa Reiersen, Communications Manager
Monique McCullough, Public Outreach Specialist**

Joni Cole, Ellie Westman Chin and Kristy Williams, representing Mars Petcare and Downtown Franklin Association, told about the upcoming event to promote Pet Friendly Cities. Pet friendly toolkits we given to 85 businesses. The kit included a welcome guide, window clings to indicate pet friendly businesses and where pets are not allowed inside, a poster, leash, collar and water bowl. The event takes place Friday, June 16 from 2:00-6:00 p.m. and Saturday June 17 from 10:00 a.m.-1:00 p.m. Friday includes Yappy Hour from 4:00-6:00. There will be giveaways, pet adoption, and pictures taken with your pets. Also, maps marking pet friendly businesses will be distributed. Seven waste stations will be affixed on signposts as well.

2. 17-0478 Consideration of Event Permit for Franklin on the Fourth sponsored by the Franklin Lions Club in Downtown Franklin.

Deb Faulkner, Police Chief

No questions or comments

3. **17-0479** **Consideration of Event Permit Application for St. Paul's BBQ on July 22, 2017 in Downtown Franklin sponsored by St. Paul's Episcopal Church.**

Deb Faulkner, Police Chief

No questions or comments

4. **17-0424** **Consideration of Liquor License Renewal for The Bottle Shop at McEwen (Lisa Quillman and Nancy Jones Quillman, Managing Agents), 1556 West McEwen Drive, Suite 102, Franklin, TN 37067**

Lanaii Benne, Assistant City Recorder

No questions or comments

5. **17-0425** **Consideration of Liquor License Renewal for Cool Springs Wine and Spirits (James W. Woodard, Jr., Managing Agent), 1935 Mallory Lane, Franklin, TN 37067**

Lanaii Benne, Assistant City Recorder

Alderman McLendon said he would refrain from taking part in any discussion or voting on this item due to a conflict of interest.

6. **17-0503** **Consideration of Liquor License for Case Select Wines and Liquors (Thomas Michael Klaritch, and John Matthew Klaritch, Managing Agents), 3046 Columbia Avenue, Franklin, TN 37064**

Lanaii Benne, Assistant City Recorder

No questions or comments

7. **17-0495** **★Consideration of ORDINANCE 2017-26, an Ordinance to Amend Title 1, Chapter 3 of the Franklin Municipal Code Relative to the Duties of the City Recorder.**

Eric Stuckey, City Administrator

Kristen Corn, Assistant City Attorney

Lanaii Benne, Assistant City Recorder of Records

This is an update driven by adjustments made by the State that designate the duties of overseeing public records to the Assistant City Recorder of Records.

8. **17-0494** **★Consideration of ORDINANCE 2017-22, an Ordinance to Rescind Ordinance 2014-33 and to Adopt a Revised Policy for Public Records Requests.**

Eric Stuckey, City Administrator

Kristen Corn, Assistant City Attorney

Lanaii Benne, Assistant City Recorder

The City is already in compliance with the exception of designating the Assistant Recorder of Records as the point of contact.

9. **17-0497** **★Consideration of RESOLUTION 2017-45 to Award the Construction Contract (COF Contract No. 2017-0006) for the SR-96 East Sidewalk Project to Civil Constructors, LLC in the Amount of \$1,511,299.81 and to Establish a Project Contingency in the Amount of \$75,000.00.**

Paul Holzen, Engineering Director

Atmos Energy will reimburse the City approximately \$2,800 for the relocation of their lines.

10. 17-0470 **★Consideration of a Utility Relocation Agreement (COF 2017-0073) with Atmos Energy Corporation for the SR 96 East Sidewalk Project.**

Paul Holzen, Engineering Director

The goal is to finish this project by November of this year. One property is still going through condemnation.

11. 17-0471 **★Consideration of a Professional Services Agreement (COF Contract No. 2017-0125) with Civil & Environmental Consultants, Inc. for the Preliminary Engineering-National Environmental Policy Act Phase of the East McEwen Drive Phase 4 Improvements Project (TDOT PIN 125418.00) in an Amount Not-to-Exceed \$125,071.96.**

Paul Holzen, Engineering Director

The timeframe for this project is 12 months, but the consultant indicated they would try to get it finished before that. Mr. Holzen said he would keep the CIC and Mr. Stuckey apprised of the progress.

12. 17-0401 **★Consideration of Contract 2016-0098, Proposed Terms for Parkland Acquisition Between the City of Franklin and Crescent Lockwood, LLC.**

Lisa Clayton, Parks Director

There are a few minor points in the contract to be taken care of for this passive park added to the Southeast Park. When voting it should be specified final approval will be given by the City Attorney and City Administrator.

13. 17-0442 **★Consideration of ORDINANCE 2017-12, To Be Entitled: “An Ordinance to Amend Chapters 2 and 3 of The Zoning Ordinance of the City of Franklin, Tennessee, To Modify the Height Overlay District (HTO) Standards and Location.’ Establishing a Public Hearing for July 11, 2017.**

Andrew Orr, Principal Planner
Kelly Dannenfelser, Long Range Planning Supervisor
Emily Hunter, Planning & Sustainability Director

This amendment allows up to 12 story buildings on the I-65 corridor and to the west side as well as the Goose Creek area. Planning Commission and staff recommend approval.

14. 17-0352 **Consideration of ORDINANCE 2017-16, To Be Entitled: “An Ordinance to Rezone 0.6 Acres From Residential-2 (R-2) District To Office Residential (OR) District for the Property Located North of Murfreesboro Road and South of London Lane, 199 North Royal Oaks Boulevard.”**

Franklin Municipal Planning Commission
Emily Hunter, Planning & Sustainability Director
Amy Diaz-Barriga, Current Planning Supervisor
Josh King, Principal Planner

Meets standards for Envision Franklin office residential. Planning Commission and staff recommend approval.

Discussion:

 - Alderman Petersen said she voted against this at the Planning Commission. It is part of the Royal Oaks Subdivision and that makes it more difficult for her to go along with the change.
 - Alderman Burger commented that many residents in that area don’t have a problem with State Farm being located in that house. They are concerned about what may come next in the neighborhood.
 - There were comments and questions regarding parking and access points to the property.

15. 17-0410 ★Consideration of ORDINANCE 2017-17, To Be Entitled: “An Ordinance to Rezone 19.11 Acres From Specific Development Variety SD-X (2.5, 40,536) District To Specific Development Variety SD-X (2.9, 40,536) District for the Property Located South of Moores Lane and East of Franklin Road, 574 Franklin Road & 580 Franklin Road (Branch Creek Crossing PUD Subdivision).” Establishing a Public Hearing for July 11, 2017.
16. 17-0409 Consideration of RESOLUTION 2017-30, To Be Entitled: “Resolution Approving a Revised Development Plan for Branch Creek Crossing PUD Subdivision for the Property Located South of Moores Lane and East of Franklin Road, 574 Franklin Road & 580 Franklin Road.”
 Brad Baumgartner, Senior Planner
 Amy Diaz-Barriga, Current Planning Supervisor
 Emily Hunter, Planning & Sustainability Director
 Items 15 and 16 taken together. Six additional residential units planned. The Planning Commission and staff recommend approval. Fits with Envision Franklin.
17. 17-0493 Consideration of ORDINANCE 2017-05 To Be Entitled: “An Ordinance to Amend Title 4 of the City of Franklin Municipal Code to Remove the City’s Occupational Safety and Health Program Plan from the Municipal Code and Adopt it by Reference.”
 Kevin Townsel, HR Director
 Clean up of the language and designates the Human Resources Director can make adjustments on the plan in place. Direct authority is more efficient rather than bringing all changes to BOMA.
18. 17-0491 Presentation regarding Columbia Avenue Improvements Project Design Alternatives and Consideration of DRAFT RESOLUTION 2017-43 to Select the Corridor Design Concept for the Columbia Avenue Widening & Improvements Project.
 Paul Holzen, Engineering Director
 Jonathan Marston, Assistant Engineering Director
 Columbia Avenue Widening Design Alternatives Mack Hatcher to Downs Boulevard:
 As of May 2016:
- 18,900 vehicles/day
 - 79% off-peak, AM 7%, Mid-day 7%, PM 7%
 - Cars 93%, Trucks 7%
 - Local trips 55%
 - Through Traffic 45%
- Future Growth:
- 2021 Build Year forecast conditions at project completion 19,800/per day
 - 2041 Design Year improvements are designed to accommodate 20 years of growth 25,400/per day (includes Mack Hatcher fully built)
- Corridor Concepts:
- Four-Lane Median Divided Concept (with center median and left-turn lanes)
 - Five-Lane Signalized Concept (with continuous two-way, left-turn lane)
 - Roundabout Concept (with a 4 foot-center median)
- Reviewed anticipated travel times, average speeds, and corridor delays.
- Safety:**
- Vehicle Conflict Points (Potential for Collision)
- Total Vehicle Conflict per Type (Diverging, Merging, Crossing): Signal 32, Driveway 9, and Roundabout 8

Pedestrian-Vehicle Conflict Points (Potential for Collision)

- Total Ped/Bike Conflicts: Signal 16, and Roundabout 8

Columbia Avenue Conflict Points:

- Four-Lane Median Divided Concept 340
- Five-Lane Signalized Concept 538 (377 with access management)
- Roundabout Concept 243

Physical Impact:

- Four-Lane Median Divided Concept – 95’ wide back of walk to back of walk
- Five-Lane Signalized Concept – 91’ wide back of walk to back of walk
- Roundabout Concept – 83’ wide back of walk to back of walk

Data Summary

		4-Lane Median Divided Concept	5-Lane Signalized Concept	Roundabout Concept
Operational Performance	Thru Traffic Delay	185 sec/veh	155 sec/veh	145 sec/veh
	Side Street Delay	255 sec/veh	375 sec/veh	70 sec/veh
	Average Travel Time	5:30	4:50	4:35
Safety Performance	Between Intersections	-25% fewer collisions	+41% more collisions	-25% fewer collisions
	At Intersections	+2% more collisions	+2% more collisions	-29% fewer collisions
Physical Impact	Between Intersections	95’ total width	91’ total width	83’ total width
	At Intersections	Average footprint	Average footprint	Increased footprint

Next Step: BOMA selects **preferred concept** to bring forward to detailed design.

Construction Concerns:

What can be done to mitigate disruption to local businesses during construction?

- Incentive – Offer incentive to contractor to complete construction early.
- Night Work – Perform as much work as possible at night (e.g. during off-peak traffic) to minimize disturbance to surrounding properties.
- Housekeeping – Include items such as frequent street sweeping in the construction contract to minimize dust and debris in the roadway during construction.
- Information – Develop and maintain dedicated website to provide up-to-date project information to the public and business owners (Example: www.cumberlandconnect.com)
- Partnership – Partner with willing local businesses to reach-out to customers and promote area business (i.e. City-sponsored giveaways, etc.)

Long-term will look at sidewalks, bike lanes, location of utilities. Most in the Columbia Avenue are do not favor the roundabout concept. There is fear and concern as to what will happen to businesses during prolonged construction.

Discussion:

- Will the construction of Mack Hatcher southwest make a difference? Construction of Mack Hatcher northwest quadrant is planned in year one of TDOT 3-year plan.
- Eric Stuckey: The concerns he has heard about the size of the roundabouts and large trucks navigating the roundabouts. There are six roundabouts in fairly close succession.

- Mr. Marston: The inside lanes of these roundabouts are wider and have the apron for trucks to navigate. What most do not know is that those trucks have the right-of-way in a roundabout.
- Vice Mayor Bransford: Access to businesses is important even with shared driveways.
- Alderman Barnhill: Supports 5-lane concept. Roundabouts take too much room and affect the most businesses.
- Alderman Martin: Referred to the Public Square roundabout and trucks navigating them; however, large trucks are allowed only if doing business downtown.
- Aldermen Blanton: Not in favor of roundabouts since they would wipe out about four or five businesses along the corridor. She favors the 5-lane concept. Consider the property owners. Some have been there 70 years. Some businesses are right up to the road now.
- Alderman Burger: Roundabouts work well for safety and people can be educated in the use of roundabouts. They do move traffic.
- Alderman Petersen: Concerned about the short distance between roundabouts. Favors 5-lane concept.
- Alderman Skinner: Roundabouts reduce accidents and take less space from properties between the roundabouts. The 5-lane concept will limit access to many businesses. Do what is best for citizens.
- Alderman McLendon: Roundabout seems to be the best engineering solution. He doesn't want to devastate and dislocate long time businesses. Roundabouts would affect a number of longstanding businesses. He would like to see more about the 5-lane concept.

More detailed information will be brought to the next meeting.

Adjournment

Work Session adjourned @ 6:41 pm

Dr. Ken Moore, Mayor

Minutes prepared by: Linda Fulwider, Board Recording Secretary, City Administrator's Office - updated 10/24/2017 10:56 AM