

**LAW DEPARTMENT**

**Shauna R. Billingsley, Esq.**  
City Attorney  
Also Licensed in Texas



**HISTORIC  
FRANKLIN  
TENNESSEE**

July 20, 2017

VIA ELECTRONIC MAIL  
whughes@bassberry.com

L. Wearen Hughes  
Bass, Berry, & Sims, PLC  
150 Third Avenue South Suite 2800  
Nashville, Tennessee 37201

**RE: COF Contract No. 2017-0190: Engagement Agreement for Southeast Interceptor Failure Lawsuit Representation**

Dear Mr. Hughes:

We are pleased to retain you and your firm as outside counsel. In addition to the following, the terms of representation are contained in the *City of Franklin Law Department Policy and Procedures for Outside Counsel* (the "*Policy*"), a copy of which is enclosed. Please familiarize yourself with the requirements contained in the *Policy* and ensure that all personnel working on City of Franklin matters are familiar with them as well. By continuing to undertake further representation, you are agreeing to abide by the terms of the *Policy*.

Please identify an individual to serve as a Principal Client Contact as required under the *Policy*. This person will serve as the Law Department's main point of contact for this engagement. It is also important that you keep the City Attorney's office informed regarding all aspects of the work in accordance with the requirements set out in the *Policy*. You are required to submit to our office, via e-mail, a litigation status report every six (6) months. We will provide a form to you electronically at the e-mail address you provide. Please note that all bills should be submitted to my attention. Please send both a detailed bill as well as a bill/invoice summary, which states simply the hours worked, hourly rate, and total amount due. Please use the name of the matter on your bills, and bill each matter separately from any other work you are performing for the City. For all billing inquiries, please provide us with a business office contact.

Please note that current market rates for general municipal work are approximately \$195.00 for Attorneys, \$175.00 for Associates and \$65.00 for a paralegal. Please indicate to us your terms and conditions. Note that the *Policy* requires that you receive recommendation from the City Attorney. While I understand that your work may involve different terms than standard municipal work, please note that any additional terms and conditions you may propose must be separately approved; the City has several standard terms and conditions that are not negotiable. By signing this engagement letter, you are agreeing to the terms contained in this letter and in the *Policy*.

As you may know, the City of Franklin is committed to meeting the goals of the City's Equal Business Opportunity ordinance. During the engagement, we may want to discuss with you how the firm can provide opportunities to minority or women owned firms or minority or female attorneys within the firm.



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We look forward to working with you on this matter to provide the highest level of legal services to the citizens of the City of Franklin.

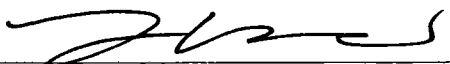
Sincerely,

Shauna R. Billingsley  
City Attorney

Enclosures

cc: Eric Stuckey, City Administrator

PLEASE FILL OUT THE FORM BELOW AND RETURN

Rates/hour or contract rate		Principal Client Contact Information	
Attorney (includes partners)	\$425/	Name:	Warren Hughes
Associates	\$325/	Telephone:	615-742-6225
Paralegals	\$195/	E-mail:	whughes@kassberry.com
Copying costs	\$ /	Other information:	
Other	\$ /		
Proposed by:		Accepted by:	
			
Attorney Signature		Dr. Ken Moore	
Warren Hughes		Mayor	
Firm			
Date: 7/31/17		Date:	

Our rates are revised/  
revised annually, usually  
(SM) as of October 1.  
John Dawson's current  
rate as partner/member  
is \$345/hr.

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black & white copying.