

September 2, 2016

TO: Members of the Board of Mayor and Aldermen
Members of Budget and Finance Committee

FROM: Eric Stuckey, City Administrator
Russ Truell, ACA/CFO
Mike Lowe, Comptroller
Michael Walters Young, Budget & Analytics Manager

RE: Consideration of Ordinance 2016-38, 1st Quarter 2017 Budget Amendments

Purpose

The purpose of this item is to amend the Fiscal Year 2017 Budget for compliance with State budgeting guidance regarding:

1. Ensuring authorizations in place to balance each fund's budget on a cash basis on June 30, 2016.

Background

The State Comptroller has provided guidance that budget amendments are to be on the cash basis and must occur prior to fiscal year end (June 30) to ensure no fund has a deficit fund balance or deficit cash balance at June 30.

In order to stay ahead of this responsibility, staff is proposing three budget amendments.

The amendments are as follows:

1. Transfer within the General Fund of \$55,328 from General Expenses to Court and from Police - CID to Police - Patrol. The two purposes of the transfers are:
 - a. Increase of costs for new e-ticketing software totaling \$20,328. Project costs are budgeted within City Court.
 - b. Transfer from Police - CID to Police - Patrol to accommodate Resolution 2016-53, Consideration of reclassifying an Administrative Assistant (non-sworn) position to a Police Officer (sworn) position, totaling \$35,000.
2. Increase of \$332,840 in the Street Aid & Transportation Fund for the purpose of beginning work as soon as possible on the filling of sidewalk gaps within the community. Project rated highly on the BOMA's initial prioritization of Capital Improvement Projects. The \$332,840 is the recommended \$250,000 shown in the CIP (from Invest Franklin) and the balance of the Sidewalk Bank Reserve (\$82,840).
3. Increase of \$51,848 in the Transit Fund for the purpose of allowing the TMA Group the ability to close out their year-end operations. The funding request results from a difference in federal and state reporting requirements. Funding will come from fund balance, which at year-end was higher than anticipated. A letter and schedule detaining the request is attached to this packet of information.

This is the second budget amendment during this Fiscal Year to the budget. We envision several more during the course of the Fiscal Year.

Financial Impact

The amendments, as proposed, would result in:

1. General Fund: No Change.
2. Street Aid & Transportation Fund: No Change.
3. Transit Fund: Decrease of Fund Balance of \$51,848.

Options

1. Approve amendment(s) as proposed and forward to BOMA.
2. Make changes to the amendment(s) where desired and forward to BOMA.

Recommendation

Staff recommends approval of the amendments.