

RESOLUTION 2017-71

**TO BE ENTITLED: "A RESOLUTION TO REVISE THE ORGANIZATIONAL CHART
WITHIN THE POLICE DEPARTMENT"**

WHEREAS, the Board of Mayor and Aldermen established the annual budget for the City of Franklin for the Fiscal Year 2017-2018, by Ordinance 2017-19, effective July 1, 2017; and

WHEREAS, the Police Department desires to adjust the Organizational Chart in the Records Section of the Criminal Investigations Division; and

WHEREAS, with respect to the Records Section of the Criminal Investigations Division, the Fiscal Year 2017-2018 Budget contains monies allocated for two (2) part-time Administrative Secretary positions, of which both are currently vacant; and

WHEREAS, it has been determined that the Records Section, the Criminal Investigations Division, and the Police Department would be better served by reducing the number of budgeted part-time Administrative Secretaries from two (2) to zero (0), and creating one (1) new full-time Records Clerk position; and

WHEREAS, the Board of Mayor and Aldermen desires to support the minor reorganization of the Police Department to include this initiative as there would be no increase in anticipated costs; and

WHEREAS, the Board of Mayor and Aldermen believes it is in the best interest of the City of Franklin to adopt such change.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Mayor and Aldermen for the City of Franklin as follows:

Section 1. The City of Franklin hereby adopts the amended Organization and Personnel Charts for the Police Department, to be incorporated within the FY 2017-18 Budget, as shown in Exhibit A, attached, with two (2) part-time Administrative Secretary positions being reclassified to one (1) full-time Records Clerk position without amending the expenditures currently adopted in the Budget for FY 2017-18.

Section 2. That the Resolution shall be effective upon adoption.

IT IS SO RESOLVED AND DONE on this _____ day of _____ 2017.

ATTEST

CITY OF FRANKLIN, TENNESSEE

By: _____

By: _____

ERIC S. STUCKEY

DR. KEN MOORE

City Administrator

Mayor

Approved as to Form

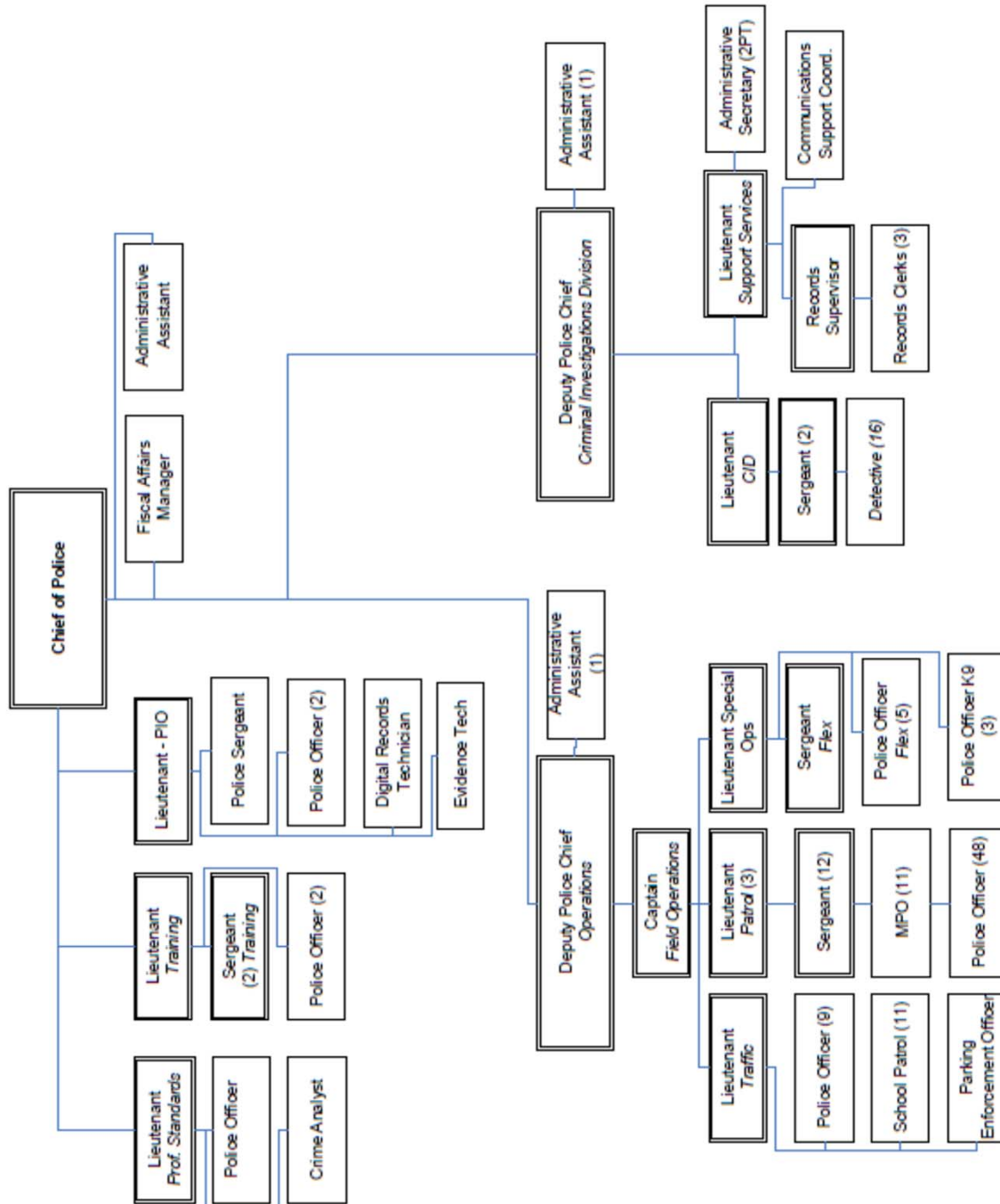
By: _____

Shauna R. Billingsley

City Attorney



Organizational Chart (Current)





City of Franklin, Tennessee
FY 2018 Operating Budget

Exhibit A

Res 2017-71

Staffing by Position (Current)

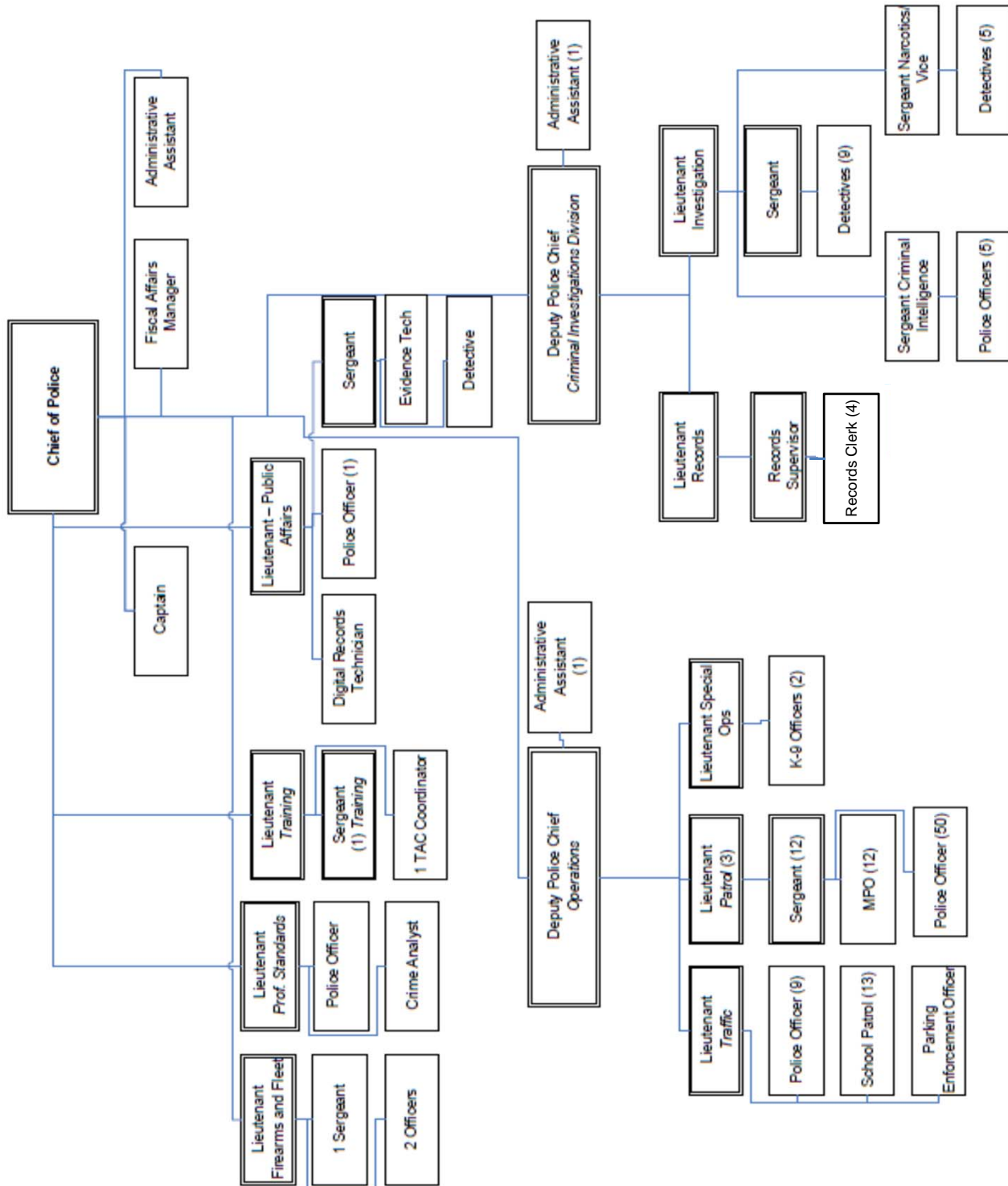
Position	Pay Grade	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Sworn Officers											
Police Chief	Grade M	1	0	1	0	1	0	1	0	1	0
Police Deputy Chief	Grade K	3	0	2	0	2	0	2	0	2	0
Field Operations Captain	Grade J	0	0	0	0	1	0	1	0	1	0
Police Lieutenants	Grade I	9	0	9	0	10	0	10	0	10	0
Police Sergeant	Grade G	20	0	20	0	18	0	18	0	18	0
Detective/Master Patrol	Grade F	15	0	27	0	27	0	27	0	27	0
Police Officers	Grade E	80	0	68	0	68	0	70	0	70	0
Police Officer (R&D)	Grade E	1	0	1	0	1	0	0	0	0	0
Non-Sworn Personnel											
Fiscal Affairs Manager	Grade H	0	0	1	0	1	0	1	0	1	0
Crime Analyst	Grade F	0	0	0	0	0	0	1	0	1	0
Digital Records Technician	Grade F	0	0	0	0	1	0	1	0	1	0
Asst. Comm. Super.*	Grade E	1	0	1	0	1	0	0	0	0	0
Records Supervisor	Grade E	1	0	1	0	1	0	1	0	1	0
Sr. Communications Officer*	Grade E	3	0	3	0	3	0	0	0	0	0
Admin. Asst.	Grade D	4	0	4	0	4	0	3	0	3	0
Comm. Center Support Coord.	Grade D	1	0	1	0	1	0	1	0	1	0
Evidence Technician	Grade D	1	0	1	0	1	0	1	0	1	0
Communications Officer*	Grade D	12	0	12	0	12	0	0	0	0	0
Administrative Secretary	Grade B	0	2	0	2	0	2	0	2	0	2
Records Clerk	Grade B	3	0	3	0	3	0	3	0	3	0
Parking Enforcement Officer	Grade B	1	0	1	0	1	0	1	0	1	0
School Patrol (Part-time)	Grade A	0	18	0	11	0	11	0	11	0	11
Total Authorized Staffing		156	20	156	13	157	13	142	13	142	13

Positions by Division

Administration	N/A Breakout between	8	0	9	0	15	0	17	0
Patrol		88	11	88	11	97	11	97	11
CID		60	2	60	2	30	2	28	2
Total Authorized Staffing		156	13	157	13	142	13	142	13

The City continues to provide for salary costs of 14 communications employees who were transferred to Williamson County in November 2016.

Organizational Chart (Proposed)





City of Franklin, Tennessee
FY 2018 Operating Budget

Exhibit A

Res 2017-71

Staffing by Position (Proposed)

Position	Pay Grade	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Sworn Officers											
Police Chief	Grade M	1	0	1	0	1	0	1	0	1	0
Police Deputy Chief	Grade K	3	0	2	0	2	0	2	0	2	0
Police Captain	Grade J	0	0	0	0	1	0	1	0	1	0
Police Lieutenants	Grade I	9	0	9	0	10	0	10	0	10	0
Police Sergeant	Grade G	20	0	20	0	18	0	18	0	18	0
Detective/Master Patrol	Grade F	15	0	27	0	27	0	27	0	27	0
Police Officers	Grade E	80	0	68	0	68	0	70	0	70	0
Police Officer (R&D)	Grade E	1	0	1	0	1	0	0	0	0	0
Non-Sworn Personnel											
Fiscal Affairs Manager	Grade H	0	0	1	0	1	0	1	0	1	0
Crime Analyst	Grade F	0	0	0	0	0	0	1	0	1	0
Digital Records Technician	Grade F	0	0	0	0	1	0	1	0	1	0
Asst. Comm. Super.*	Grade E	1	0	1	0	1	0	0	0	0	0
Records Supervisor	Grade E	1	0	1	0	1	0	1	0	1	0
Sr. Communications Officer*	Grade E	3	0	3	0	3	0	0	0	0	0
Admin. Asst.	Grade D	4	0	4	0	4	0	3	0	3	0
Comm. Center Support Coord.	Grade D	1	0	1	0	1	0	1	0	1	0
Evidence Technician	Grade D	1	0	1	0	1	0	1	0	1	0
Communications Officer*	Grade D	12	0	12	0	12	0	0	0	0	0
Administrative Secretary	Grade B	0	2	0	2	0	2	0	2	0	0
Records Clerk	Grade B	3	0	3	0	3	0	3	0	4	0
Parking Enforcement Officer	Grade B	1	0	1	0	1	0	1	0	1	0
School Patrol (Part-time)	Grade A	0	18	0	11	0	11	0	11	0	11
Total Authorized Staffing		156	20	156	13	157	13	142	13	143	11

Positions by Division

Administration	N/A Breakout between	8	0	9	0	15	0	17	0
Patrol		88	11	88	11	97	11	97	11
CID		60	2	60	2	30	2	28	2
Total Authorized Staffing		156	13	157	13	142	13	142	13

The City continues to provide for salary costs of 14 communications employees who were transferred to Williamson County in November 2016.