

ADMINISTRATION

Russell B. Truell
Assistant City Administrator, CFO
Finance



Dr. Ken Moore
Mayor

Eric S. Stuckey
City Administrator

November 8, 2016

Mr. Seth W. Rye, Owner / Engineer
Rye Engineering PLC
4210 West Main St.
Erin, TN 37061
(sent via e-mail to srye@ryeengineering.com)

**HISTORIC
FRANKLIN
TENNESSEE**

Re: City of Franklin Purchasing Office solicitation no. 2015-022
(water distribution system leak detection services through June 30, 2016);
first option to extend the term of service; notice of intent to exercise

Dear Mr. Rye:

The City of Franklin seeks to exercise the first of three options to extend the term of service with Rye Engineering PLC for the purchase referenced above.

As you recall, the effective date of the award was April 20, 2015. In accordance with the referenced solicitation, the term of this award was to be for the balance of the City fiscal year ending June 30, 2015 and again during the City fiscal year ending June 30, 2016 but at any time prior to or upon the expiration of this term of service, the City and the vendor awarded the contract may, by mutual consent, exercise an option to extend the term of service three times, each time for one (1) City fiscal year at a time, provided: (a) that both parties consent to such an extension at that time; (b) that the decision to exercise such an extension is memorialized in writing and is executed by authorized representatives of each party; (c) that the same terms and conditions that apply to the original term of award shall also apply to such an extension, including pricing; and (d) that if the vendor chooses not to consent to an extension to the term of award, then it shall notify the City of that decision a minimum of six (6) months in advance of the scheduled expiration of the term of award. Note that the City and the vendor awarded the contract each retain the non-exclusive right, with or without cause, not to extend the term of service.

Please accept this letter as the City's notice of its intent to exercise this first option to extend the term of service, effective July 1, 2016 and through June 30, 2017. If Rye Engineering PLC consents to this extension, please signify by signing below and returning this letter to me.

On behalf of the City of Franklin, thank you for your interest in continuing to do business with the City. Please let me know if you have any questions or concerns.

Sincerely,

Brian W. Wilcox
Purchasing Manager
615/550-6614
brianw@franklintn.gov

cc: Mark Hilty, Director, City of Franklin Water Management
Brad Furline, Assistant Superintendent, City of Franklin Water Distribution
Suzanne Ward, City of Franklin Purchasing Analyst

Option to extend term of service through June 30, 2017 accepted by Rye Engineering PLC:

Signature of vendor's authorized representative
Title of vendor's authorized representative

11-14-16
Date