





HISTORIC  
FRANKLIN  
TENNESSEE

- 8) **Name and Cell Number of at least two others available on day of event:**
- Mark Schweer 615/445/0613 schweerfour@bellsouth.net  
 Name: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail address: \_\_\_\_\_
- Bill Foley 615/477/6954 bill.foley@comcast.net  
 Name: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail address: \_\_\_\_\_

9) **DETAILED description of event (use additional sheets):**  
 Franklin Noon Rotary Club has produced the Franklin Noon Rotary Rodeo Parade for a number of years as a precursor to the Franklin Noon Rotary Rodeo Parade. It is an annual community service project that has been well attended. It is not a fund raiser for the club but a way to kick off the rodeo. We invite the community to get involved by decorating vehicles and floats and ride and/or march in the parade along with many local middle and high school bands, local elected officials, VIPS, businesses and public and private organizations.

10) **ENCLOSE A DETAILED MAP** of event site, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. *For large-scale events, map should be obtained from the City's GIS division.*

11) An estimated number of participants and an estimated number of attendees expected to attend during the course of the event:  
 Several hundred participants and several thousand spectators

12) Please **attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.

13) Is your organization based in Williamson County? Circle Yes or No **Yes**  
 (if no, please state where: \_\_\_\_\_)

14) Is your organization authorized to do business in Tennessee? Circle Yes or No **Yes**

15) Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization? Circle Yes or No. If yes, please attach copy of IRS tax exemption letter providing proof of status. **Yes, see attached**

16) Will you charge an admission/participation fee (including vendors)? If yes, please specify how much per person/vendor. **NO**

17) Will any charity, gratuity, or offers be solicited or accepted during the event? Circle Yes or No. **NO**

18) Is this event a fundraiser? Circle Yes or No. If yes, what organization will be benefactor of event? What percentage of funds will they receive? **NO**

19) Will parking in the area of the event need to be restricted or prohibited? Circle Yes or No. **NO**



HISTORIC  
FRANKLIN  
TENNESSEE

- 20) Will any sound amplification equipment be used during the event? Circle Yes or No. If no, please skip to Question #22. Yes
- 21) For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?  
 \_\_\_\_\_  
 WAKM's Tom Lawrence will be announce parade entries from the Franklin Public Square
- 22) What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.  
 \_\_\_\_\_  
 1 microphone and table Noon to 1 pm
- 23) During what time period is sound amplification requested? \_\_\_\_\_
- 24) If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.).  
 \_\_\_\_\_  
 None
- 25) Will any stages, amusement attractions, or amusement rides, including inflatables, be erected for the event? Circle Yes or No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured. \*\*\*For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. \*\*\*Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance. NO
- 26) What, if any, vendors will be present at event? (i.e medical related, shirts, arts, etc.) Please provide detailed list. Use additional sheets. None
- 27) Will food, beverages, or merchandise be sold or given away? Circle Yes or No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28. \_\_\_\_\_  
 NONE
- 28) Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event.



- 29) **\*NOTE:** Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*
- 30) Will you require a temporary water tap? Circle Yes or No. If yes, please list exact locations:  
NO  
\_\_\_\_\_  
\_\_\_\_\_
- 31) Will alcohol, beer, and/or wine be given away or sold? Circle Yes or No. If yes, a permit from the relevant board is required. *Please read Additional Requirements section of this application for more information.*  
NO
- 32) Will your event include tents or other temporary structures, propane use, or open flames? Circle yes or no. Events using tents of size 20 x 10 or larger require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*  
NO
- 33) Attach Good Neighbor Letter and Mailing List used. *Please read Additional Requirements section of this application for more information.*

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The City of Franklin does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d). For more information or to file a complaint against the City of Franklin under Title VI of the 1964 Civil Rights Act, contact the Title VI Coordinator:

Risk Manager  
City of Franklin  
109 Third Avenue South  
Franklin, Tennessee 37064  
615.791.3277

The City of Franklin is committed to providing reasonable access and accommodations upon request for people with disabilities. Please call the Risk Management Department at (615)791-3277 for specific requests.



**PLEASE READ ATTACHMENTS BEFORE SIGNING APPLICATION.**

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 6) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY: Tom Smith Franklin Noon Rotary Parade Chairman Date: 1/13/2016  
(Signature and title – must be officer of organization)

Approved by the Board of Mayor and Aldermen on \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Dr. Ken Moore, Mayor

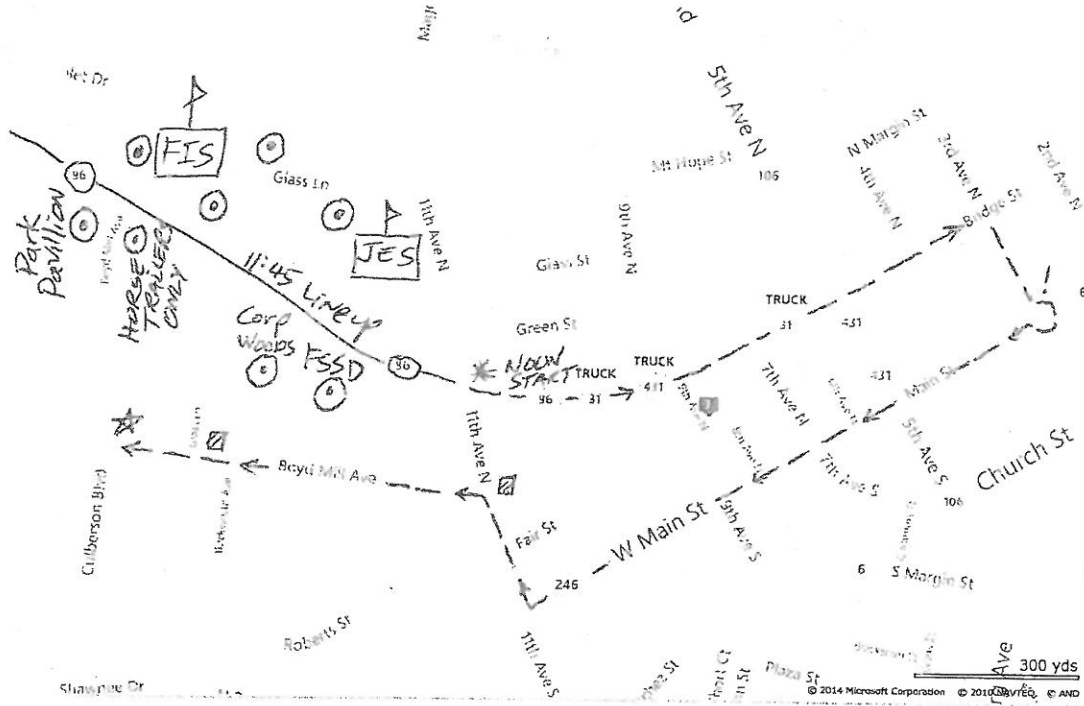
\_\_\_\_\_  
Eric S. Stuckey, City Administrator

*If you have questions concerning your request, please call 615-550-6606.*

\*\*\*\*\*  
 \* *Return application to:* \*  
 \* City Administrator's Office \*  
 \* City Hall \*  
 \* 109 Third Ave South \*  
 \* Franklin, TN 37065 \*  
 \* 615-791-3217 \*  
 \* 615-790-0469 (FAX) \*  
 \* \*\*\*\*\*

KEY - \* official start ☆ official end ⊙ "staging" areas  
--- → Parade Route ! WAKIN TOM LAWRENCE

© 2014 RealTracs Solutions



© 2014 Microsoft Corporation © 2010 Skyline © AND

## #1 STREET CLOSURES

- Highway 96 W from Jim Warren Park  
to FIFTH AVENUE NORTH
- BRIDGE STREET from 5<sup>th</sup> to 3<sup>rd</sup>
- THIRD AVE. NO. from Bridge to Square
- MAIN STREET from Public Square to  
FIVE POINTS @ FIFTH AVE
- WEST MAIN ST from FIFTH TO 11<sup>th</sup>
- 11<sup>th</sup> Ave NO from West Main to  
Boyd Mill Ave
- BOYD MILL AVE from 11<sup>th</sup> to Boyd  
Mill PK

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 14 2013**

FRANKLIN NOON ROTARY CHARITABLE  
FOUNDATION INC  
130 4TH AVE S  
FRANKLIN, TN 37064-4626

Employer Identification Number:  
46-2064920

DLN:  
17053052381023

Contact Person:  
EDWARD J POMERANTZ ID# 31326

Contact Telephone Number:  
(877) 829-5500

Accounting Period Ending:  
December 31

Public Charity Status:  
170(b)(1)(A)(vi)

Form 990 Required:  
Yes

Effective Date of Exemption:  
February 13, 2013

Contribution Deductibility:  
Yes

Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



FRANKLIN NOON ROTARY CHARITABLE

Sincerely,

A handwritten signature in cursive script that reads "Holly O. Paz".

Holly O. Paz  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Publication 4221-PC



## Franklin Rotary Rodeo

City of Franklin  
109 Third Avenue South  
Franklin, TN 37064

January 15, 2016

**RE: Franklin Noon Rotary Club's Rodeo Parade (May 14, 2016)**

Dear Historic Downtown Franklin Merchants,

As you may be aware, the Franklin Noon Rotary Club will be organizing its 67<sup>th</sup> Franklin Rodeo and Rodeo Parade this year. You are encouraged to visit our website for more details at [www.franklinrodeo.com](http://www.franklinrodeo.com) or you can contact our Parade chair, Tom Smith, at [ParadeChair@franklinrodeo.com](mailto:ParadeChair@franklinrodeo.com). This year's parade will be on Saturday, May 14, 2016 and we'd love to have your participation in our Window Decorating Contest the week before. Judging for the window contest will be held on Tuesday, May 10<sup>th</sup>. Additionally, if you are interested in participating in the parade (it's free to enter), we'd love to have you. You can get more information at our website above.

The Franklin Noon Rotary Club's Rodeo Parade members will strive to minimally disrupt your businesses. The parade is expected to last less than an hour. It will begin at high noon with road closures starting at 11:45 a.m. The streets should re-open shortly after the parade's end, and the Franklin Streets Department will immediately work on street clean up as they always have.

Our club thanks you for your past and future support in our efforts at keeping this long running tradition alive. We look forward to seeing you at the rodeo.

Sincerely,

James R. Parker  
President, Franklin Noon Rotary

## Franklin Noon Rotary Club List of Officers

James R Parker, President  
1210 Echo Lane, Franklin  
[James.parker@mssb.com](mailto:James.parker@mssb.com)  
615-764-4470










Patrick Baggett, Vice President  
619 Finnhorse Ln, Franklin  
[pbaggett@fullserviceins.com](mailto:pbaggett@fullserviceins.com)  
615-955-0411

Zane Martin, Treasurer  
1536 Brentwood Pt, Franklin  
[rzmartin@ftb.com](mailto:rzmartin@ftb.com)  
615 852 0759

Tom Smith, Parade Chair  
634 Band Drive, Franklin  
[franklinrodeoparadechair@gmail.com](mailto:franklinrodeoparadechair@gmail.com)  
615-585-4722

# Rodeo Parade



-  Horses Only & Trailers
-  Parade Route
-  Detour
-  Streets
-  Parks
-  Harpeth River
-  Schools
-  Start of Parade
-  End of Parade



**FRANKLIN DISCLAIMER**  
 This map was created by the City of Franklin's IT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained hereon. All data and materials Copyright © 2016. All Rights Reserved.