

**From:** [Eric Stuckey](#)  
**To:** [Ann Petersen \(annpetersen@comcast.net\)](#); [Bev Burger](#); [Bev Burger](#); [Beverly Burger](#); [Brandy Blanton](#); [Brandy Blanton](#); [bransfordpearl@aol.com](#); [Clyde Barnhill](#); [danamclendon@mac.com](#); [Ken Moore](#); [Margaret Martin](#); [Scott Speedy](#)  
**Cc:** [Mark Hilty](#); [Jack Tucker](#); [Vernon Gerth](#); [Kristine Tallent](#); [Michael Walters Young](#); [Milissa Reierson](#)  
**Subject:** SES transition  
**Date:** Saturday, March 30, 2019 5:05:56 PM  
**Attachments:** [image002.png](#)

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Mayor Moore and Aldermen,

As you know, staff is working through transitions in both the recycling and commercial services with SES. The item before you on the April 9, 2019 Work Session is for staff to receive guidance from the BOMA for this transition and to develop a resolution that will memorialize this direction. The questions to be considered and staff recommendations are as follows:

ITEM	STAFF RECOMMENDATION
<b>RECYCLING</b>	
Should SES pursue automated curbside recycling?	YES based on staff safety, efficiency, cost of service
Should the program be voluntary or mandatory?	VOLUNTARY; there are concerns with a mandatory program with respect to inappropriate use of the recycling cart for those who do not wish to recycle.
Should there be an administrative setup fee?	YES; staff recommends recapturing out-of-pocket expenses. This is estimated to be \$45.00 (cost of cart).
At what rate should the administrative setup fee be established?	\$45.00
Should the setup fee be charged as a one-time charge or spread over a period of several months	Staff is fine with either option so long as one option is selected and applied to everyone. We anticipate logistical issues if we offer multiple options.
Does BOMA support the proposed starting point as the first full week of January 2020?	Staff recommends starting on a Monday. This date allows the community to get through the holidays without having to think of a transition.
<b>COMMERCIAL</b>	
Should SES pursue elimination of commercial dumpster service?	YES, based on revenue requirements. Staff anticipates attrition of customers should we raise commercial dumpster rates to adequately recover costs, in effect, terminating service.
Staff has originally proposed to terminate on June 28, 2019. Based on timing of this item in front of the BOMA, this will likely be pushed into July should we provide a notice of at least 90 days.	Staff wishes to provide at least 90 days notice to customers and anticipates providing some flexibility on a case-by-case basis, should customers have challenges during the transition. Municipal code requires 30 day notification. Staff will adjust this date based on feedback from BOMA.

Please let us know if you have any questions or need additional information. Thank you.

Eric

ERIC STUCKEY  
CITY ADMINISTRATOR

615.550.6605 (o)  
615.708.9385 (c)



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